



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **O'Brien M - Malvern**  
For the quarter ending in: **March**  
Financial Year: **19/20**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	March
Additional EO salaries, on-costs & staff related expenses	571.00
EO facilities, maintenance & cleaning expense	1,788.64
EO administration & stationery expense	2,994.27
ICT & telecommunications expense	1,142.88
Postage expense	11,427.63
Advertising, printing & communication expense	6,778.85
Professional development expense	-
Other expenses	308.29
Travel & Accomodation	-
<b>Total</b>	<b>25,011.56</b>