



PARLIAMENT OF VICTORIA

Public Accounts and Estimates Committee

2023–24 Financial and Performance Outcomes Questionnaire

VicTrack

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Introduction – Financial and Performance Outcomes Questionnaire

The Committee’s inquiry into the 2023–24 Financial and Performance Outcomes examines:

- the Government’s actual versus budgeted expenditure and revenue
- the actual versus target performance outcomes at a departmental/agency level
- other expenditure unforeseen at the time of preparing the 2023–24 Budget and outcomes achieved.

The inquiry aims to benefit the Parliament and the community by:

- promoting the accountability, transparency and integrity of the executive and the public sector
- encouraging the effective and efficient delivery of public services and assets.

This questionnaire seeks information on the departmental/agency financials for the 2023–24 financial year, what was achieved during the year and how that compares to expectations.

Timeline and format

Responses to this questionnaire are due by **5.00pm on Friday 8 November 2024**.

Please email the completed questionnaire (in word and pdf) to paec@parliament.vic.gov.au

Consistency with the budget papers

Whenever referring to an initiative/program/project that is in the budget papers, please use the same name as is used in the budget papers. This ensures that the Committee can correlate the information provided by the department with the information in the budget papers.

Basis of consolidation

For departments, please use the same basis of consolidation as was used in the budget papers and in the budget portfolio outcomes statement in the department’s annual report.

Guidance

Please contact the secretariat should you require guidance in relation to any questions:

Charlotte Lever, Lead Analyst – charlotte.lever@parliament.vic.gov.au

Kathleen Hurley, Financial Analyst – kathleen.hurley@parliament.vic.gov.au

Section A: Output variances and program outcomes

Question 1 (all departments) Completed output initiatives from past budgets

This question does not apply to this entity.

Question 2 (all departments) Program outcomes

This question does not apply to this entity.

Question 3 (all departments) Treasurer's Advances and other budget supplementation

This question does not apply to this entity.

Question 4 (all departments) Central contingencies

This question does not apply to this entity.

Question 5 (Department of Health only) 2023–24 Budget funding allocation and performance

This question does not apply to this entity.

Question 6 (Department of Health only) Mental health and wellbeing levy

This question does not apply to this entity.

Question 7 (Department of Families, Fairness and Housing only) Victorian Contribution to National Disability Insurance Scheme

This question does not apply to this entity.

Section B: Asset investment

Question 8 (all departments) Capital expenditure variances, completion date and scope changes – existing projects

This question does not apply to this entity.

Question 9 (all departments) Details of actual capital expenditure – completed projects (or expected to be completed)

This question does not apply to this entity.

Question 10 (all departments) High-value high-risk projects, gateway reviews and business cases

This question does not apply to this entity.

Question 11 (all departments) Public Private Partnership (PPP) expenditure – existing and completed

This question does not apply to this entity.

Question 12 (DTP only) Alliance contracting expenditure – existing and completed

This question does not apply to this entity.

Section C: Revenue and appropriations

Question 13 (all departments and entities) Revenue – variances from previous year

Please explain any changes equal to or greater than $\pm 10\%$ or \$100 million between the actual result for 2022–23 and the actual result for 2023–24 for each revenue category detailed in your operating statement. Please also indicate what any additional revenue was used for or how any revenue reductions affected service delivery and then link it to the relevant output and portfolio.

Please also detail the outcomes in the community¹ achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no revenue/income categories for the department/agency for which the 2023–24 expenditure changed from the prior year’s expenditure by more than $\pm 10\%$ or \$100 million, you do not need to answer this question. If this is the case, please indicate ‘no relevant line items’ in the table(s) below.

Revenue category	2022–23 actual (\$ million)	2023–24 actual (\$ million)	Explanations for changes $\pm 10\%$ or \$100 million	How the additional revenue was used/the impact of reduced revenue. If no impact, how was this achieved	Relevant output(s) and portfolio(s)
Telecommunications Services	71.4	79.3	Additional data connection revenue	Additional revenue offset by additional labour and OPEX (Operation Expenditure) costs	
Property related income	38.6	43.7	Additional leasing income due to market rent reviews	Funds used to pay OPEX (Operation Expenditure) costs and reinvest in transport.	
Infrastructure management revenue	44.0	46.0			
Government contributions towards capital & related work	51.0	4.2	Reduction due to reduced state budgets on CAPEX (Capital Expenditure) projects compared to FY23	No impact – as CAPEX (Capital Expenditure) costs were not incurred in the same manner.	
Other income	38.8	33.8	Reduced land sales program compared to FY23	Funds used to pay OPEX (Operation Expenditure) costs and reinvest in transport.	

¹That is, the impact of service delivery on the community rather than a description of the services delivered.

Capital asset charge	0	0			
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Question 14 (all departments and entities) Revenue – variances from budget to actual

Please explain any variances equal to or greater than $\pm 10\%$ or \$100 million between the initial budget estimate (not the revised estimate) and the actual result for 2023–24 for each revenue category detailed in your operating statement. Please also indicate what any additional revenue was used for or how any revenue reductions affected service delivery and then link it to the relevant output and portfolio.

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

Revenue category	2023–24 Budget estimate (\$ million)	2023–24 actual (\$ million)	Explanations for changes $\pm 10\%$ or \$100 million	How the additional revenue was used/the impact of reduced revenue. If no impact, explain why	Relevant output(s) and portfolio(s)
Telecommunications Services	74.0	79.3	Key contributor to variance is Data connectivity income	Utilised to fund part of additional labour costs within Telecommunications	
Property related income	42.1	43.7			
Infrastructure management revenue	40.4	46.0	RPV projects represents majority of OPEX (Operation Expenditure) project surplus variance	No impact – funds fully offset in expenses	
Government contributions towards capital & related work	9.6	4.2	Timing of spend versus budget CAPEX (Capital Expenditure).	Minor timing impact only.	
Other income	27.4	33.8			

Section D: Expenses

Question 15 (all departments and entities) Expenses changed from previous year

Please explain any changes equal to or greater than $\pm 10\%$ or \$100 million with regards to the actual result for 2022–23 and the actual result for 2023–24 for each category of expenses detailed in your operating statement. Please explain any changes equal to or greater than $\pm 10\%$ or \$100 million with regards to the actual result for 2023–24 and the 2023–24 budget estimate. Please also detail the outcomes in the community² achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

Expenses category	2022–23 actual \$ million	2023–24 actual \$ million	Explanations for variances $\pm 10\%$ or \$100 million	Outcomes achieved by additional expenses/impact of reduced expenses. If no impact, how was this achieved
Employee benefits	54.4	67.7	Telecommunications additional labour due to business-as-usual work and Transport and Government Secure Network benefits delay.	
Infrastructure management expense	35.3	46.0	Increase in OPEX (Operation Expenditure) relating to non-Victorian Rail Track (VRT) projects delivered various	No impact, fully offset in Infrastructure management revenue (non-Victorian Rail Track (VRT) projects)
Depreciation and amortisation	989.1	886.5	Directly related to asset activity.	
Finance costs	2.5	1.0		
Supplies and services	31.0	63.8	FY23-24 Includes work in progress reclassification (correction) of \$34.4m	
Other expenses from ordinary activities	19.1	17.6		

²That is, the impact of service delivery on the community rather than a description of the services delivered.

Expenses category	2023–24 budget \$ million	2023–24 actual \$ million	Explanations for variances ±10% or \$100 million	Outcomes achieved by additional expenses/impact of reduced expenses. If no impact, how was this achieved
Employee benefits	56.2	67.7		
Infrastructure management expense	40.4	46.0		
Depreciation and amortisation	895.5	886.5		
Finance costs	3.0	1.0	Higher budget assumptions around utilisation of Treasury Corporation of Victoria (TCV) (Transport and Government Secure Network (TGSN) project) loan than actual. Favourable treasury management.	
Supplies and services	34.8	63.8	FY23-24 Includes work in progress reclassification (correction) of \$34.4m	
Other expenses from ordinary activities	18.2	17.6		

Question 16 (all departments, PFC, PNFC and entities) Changes to service delivery from savings initiatives

For each of the savings initiatives detailed in the 2023–24 Budget please provide the following details of the impact on service delivery:

- a) Savings target in the 2023–24 Budget and the amount of the savings target allocated to the department/entity.
- b) Actual savings achieved in 2023–24 and the actions taken to achieve the savings target allocated and their impact, including the link to the relevant output and portfolio impacted.

Savings initiative in the Budget	Savings target allocated to the department/entity in 2023–24 \$ million	Actual savings achieved in 2023–24 \$ million	Actions taken to achieve the allocated savings target	What was the impact as a result of the measures taken to achieve the savings target? <i>(e.g. frontline and/or other areas of business that saw the impact)</i> If no impact, how was this achieved	Which output(s) and portfolio(s) were impacted (if relevant)
Labor’s Financial Statement savings	N/A	N/A	N/A	N/A	N/A
Whole of Government savings and efficiencies	N/A	N/A	N/A	N/A	N/A
COVID Debt Repayment Plan – savings and efficiencies	N/A	N/A	N/A	N/A	N/A

Question 17 (all departments) Achievement of reprioritisation of existing resources

This question does not apply to this entity.

Question 18 (all departments) Contractors, Consultants and Labour Hire Arrangements

This question does not apply to this entity.

Question 19 (PNFC and PFC entities only) Dividends and other amounts paid to the general government sector

Please detail the type and value of dividends, amounts equivalent to dividends, non-dividend grants, and capital repatriations paid by your agency to the general government sector in 2023–24, explaining the reasons for any significant changes over that period and the impact of any changes on the entity.

Please provide the economic funding ratio or accounting funding ratio as applicable at 30 June 2024. Please provide details of the methodology used for the ratio calculation.

Type of dividend paid	2023–24 Budget (\$ million)	2023–24 Actual (\$ million)	Explanations for variances $\pm 10\%$ or \$100 million	Impact on the agency (including on financial position, investment, impacts on service delivery or infrastructure projects). If no impact, how was this achieved.	Funding ratio at 30 June 2024
Nil					

Economic funding ratio / accounting funding ratio as at 30 June 2024	Details of the methodology
Nil	

Section E: Overall financial performance

Question 20 (all departments) Impact of unforeseen events on financial performance – 2023–24

This question does not apply to this entity.

Section F: Public sector workforce

Question 21 (all departments and entities) Full Time Equivalent (FTE) staff by level and category

a) Total FTE as of 30 June 2022, 30 June 2023, 30 June 2024 and provide explanation for more than \pm -10% change in FTE between years.

30 June 2022 Actual FTE	30 June 2023 Actual FTE	30 June 2024 Actual FTE	Explanations of variance \pm -10% between 30 June 2022 and 30 June 2023	Explanations of variance \pm -10% between 30 June 2023 and 30 June 2024
384	424	422		

b) For 2023–24, please provide information regarding any staffing challenges faced by the department, including but not limited to: staff shortages by category or position name, positions that were hard to staff, positions that were vacant for 6+ months, positions that have not equalled or surpassed attrition.

No major staff shortages being experienced. Some challenges in relation to the recruitment of highly technical telecommunications and project managers, however these roles are being filled through the use of the state purchasing panels. Some vacancies not being filled due to changes in business practices and changing service requirements.

Question 22 (all departments and entities) Salary by employment category

In the table below, please detail the salary costs for 2021–22, 2022–23 and 2023–24, broken down by ongoing, fixed-term and casual, and explain any variances equal to or greater than ±10% or \$100 million between the years for each category.

Employment category	Gross salary 2021–22 (\$ million)	Gross salary 2022–23 (\$ million)	Gross salary 2023–24 (\$ million)	Explanation for any year-on-year variances ±10% or \$100 million
Ongoing	\$41.9	\$45.7	\$51.5	Legislative requirement conversion of Fixed Term employees to ongoing
Fixed-term	\$16.3	\$16.3	\$13.5	Legislative requirement conversion of Fixed Term employees to ongoing. In addition, dissolution of the Project Delivery Group.
Casual	\$0.3	\$0.07	\$0.05	
Total	\$58.5	\$62.1	\$65.05	

Question 23 (all departments and entities) Executive salary increases

Please detail the number of executives who received increases in their base remuneration in 2023–24, breaking that information down according to what proportion of their salary the increase was, and explaining the reasons for executives’ salaries increasing in each bracket.

Increase in base remuneration	Number of executives receiving increases in their base rate of remuneration of this amount in 2023–24, apart from increases outlined in employment agreements			Reasons for these increases
	Female	Male	Self-described	
0-3%		1		Commenced during the year no increase
3-5%	1	2		Premier announcement and VIRT determination
5-10%	5	5		Premier announcement / VIRT determination/Promotion
10-15%	1			Promotion
greater than 15%		2		Promotion

Question 24 (all departments and entities) Enterprise Bargaining Agreement (EBAs)

Please list the Enterprise Bargaining Agreements (EBAs) concluded in 2023–24 that had an impact for the department/agency. For each EBA, please show the number of employees affected and the change in employee expenses attributable to the EBA.

Enterprise Bargaining Agreement	Number of employees affected	Number of employees as a % of department/entity	Change in employee expenses attributable to the EBA (\$ million)	Change in employee expenses attributable to the EBA (\$ million) as a % of total employee expenses
NIL				

Section G: Government decisions impacting on finances

Question 25 (all departments and entities) Commonwealth Government and National Cabinet decisions

Please identify any Commonwealth Government and National Cabinet decisions during 2023–24 which had not been anticipated/not been concluded before the finalisation of the State budget in 2023–24 and their impact(s) on the department’s/entity’s finances or activities during those years (including new funding agreements, discontinued agreements and changes to funding levels). Please quantify the impact on income and expenses where possible.

Commonwealth Government decision	Impact(s) in 2023–24	
	on income (\$ million)	on expenses (\$ million)
N/A		
National Cabinet decision	Impact(s) in 2023–24	
	on income (\$ million)	on expenses (\$ million)
N/A		

Section H: General

Question 26 (all departments and entities) Reviews/studies/evaluations undertaken

- a) Please list all internal³ and external reviews/studies/evaluations, established, commenced or completed by or on behalf of the department/agency in 2023–24 and provide the following information:
- i. Name of the review/evaluation and which portfolio and output/agency is responsible
 - ii. Reasons for the review/evaluation
 - iii. Terms of reference/scope of the review/evaluation
 - iv. Timeline for the review/evaluation
 - v. Anticipated outcomes of the review/evaluation
 - vi. Estimated cost of the review/evaluation and final cost (if completed)
 - vii. Where completed, whether the review/evaluation is publicly available and where. If no, why it is not publicly available.

Name of the review (portfolio(s) and output(s)/agency responsible)	Reasons for the review/evaluation	Terms of reference/scope	Timeline	Anticipated outcomes	Estimated cost (\$)	Final cost if completed (\$)	Publicly available (Y/N) and URL If no, why.
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

- a) Please outline the Department's/Agencies in house skills/capabilities/expertise to conduct reviews/studies/evaluations of the programs and services for which the Department /Agency is responsible.

N/A

³ Internal reviews do not include internal costings. Internal reviews/evaluations include any reviews or evaluations undertaken by your department and not given to external consultants. Internal reviews/evaluations do not include inquiries carried out by Parliamentary Committees or reviews undertaken by integrity agencies.

Question 27 (all departments) Climate change

This question does not apply to this entity.

Question 28 (DTP, DE, DH, DEECA) Adaptation Action Plans

This question does not apply to this entity.

Question 29 (all departments) Annual reports – performance measure targets and objective indicators

This question does not apply to this entity.

Question 30 (all departments and entities) Challenges experienced by department/agency

Please list a minimum of three main challenges/risks faced by the department/agency in 2023–24.

A significant challenge may be any matter or strategy that impacted the department/agency, whether it arose externally or internally or as a result of new policy or legislation.

	Challenge experienced	Internal/ External	Causes of the challenge	Action taken to manage the challenge/risk
1.	Economic factors impacting on the property market.	External	Inflation/interest rates/skills shortage and supply chain issues	Management of costs and management of property pipeline to minimise exposure to risks.
2.	Cost pressures	External	Inflation/interest rates/skills shortage and supply chain issues, higher costs of compliance	Competitive tendering and rigorous management of contracts.
3.	Cyber security and higher compliance	External	Increased cyber threats and enhanced obligations for organisations to manage cyber risks	Enhanced cyber security measures and ongoing assessment of threats and risks Introduction of new compliance management function.

Question 31 (all departments) Lapsed or abolished bodies

This question does not apply to this entity.

Question 32 (all departments) Newly created bodies

This question does not apply to this entity.

Section I: Implementation of previous recommendations

Question 33 (relevant departments only)

This question does not apply to this entity.

Question 34 (DTF only) Net cash flows from investments in financial assets for policy purposes – General Government Sector (GGS)

This question does not apply to this entity.

Question 35 (DTF only) Purchases of non-financial assets – General Government Sector (GGS)

This question does not apply to this entity.

Question 36 (DTF only) Revenue initiatives

This question does not apply to this entity.

Question 37 (DTF only) Expenses by departments – General Government Sector (GGS)

This question does not apply to this entity.

Question 38 (DTF only) Economic variables

This question does not apply to this entity.

Section K: Treasury Corporation of Victoria only

Question 39 Public Private Partnership (PPP)/alliance contracting projects

This question does not apply to this entity.