



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Angus - Forest Hill**
For the quarter ending in: **June**
Financial Year: **19/20**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	June
Additional EO salaries, on-costs & staff related expenses	1,635.34
EO facilities, maintenance & cleaning expense	1,380.37
EO administration & stationery expense	2,890.84
ICT & telecommunications expense	314.75
Postage expense	20,072.32
Advertising, printing & communication expense	19,632.10
Professional development expense	-
Other expenses	4,290.91
Travel & Accomodation	-
Total	50,216.63

Note:

Advertising, printing & communication expense include an amount of \$945 which was charged due to coding error. This will be rectified in Quarter 1 (2020-21).