



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Maas - Narre Warren South**
For the quarter ending in: **December**
Financial Year: **24/25**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	800.00
EO administration & stationery expense	26.55
ICT & telecommunications expense	1,813.05
Postage expense	11,708.42
Advertising, printing & communication expense	22,104.21
Professional development expense	-
Other expenses	92.70
Travel & Accomodation	-
Total	36,544.93

Certified by Member