



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Terpstra - Eastern Metro**  
For the quarter ending in: **December**  
Financial Year: **24/25**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	4,509.29
EO facilities, maintenance & cleaning expense	380.00
EO administration & stationery expense	1,997.60
ICT & telecommunications expense	320.96
Postage expense	17,340.17
Advertising, printing & communication expense	19,007.98
Professional development expense	125.00
Other expenses	5.82
Travel & Accomodation	113.65
<b>Total</b>	<b>43,800.47</b>

Taken as Certified