



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Couzens - Geelong
For the quarter ending in:	December
Financial Year:	24/25

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	10,782.97
EO facilities, maintenance & cleaning expense	3,070.00
EO administration & stationery expense	537.20
ICT & telecommunications expense	283.45
Postage expense	117.28
Advertising, printing & communication expense	15,229.90
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	30,020.80

Certified by Member