



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Vallence - Evelyn**
For the quarter ending in: **December**
Financial Year: **24/25**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	950.00
EO administration & stationery expense	3,960.76
ICT & telecommunications expense	251.21
Postage expense	869.68
Advertising, printing & communication expense	7,486.09
Professional development expense	-
Other expenses	18.64
Travel & Accomodation	-
Total	13,536.38

Certified by Member