



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Haylett - Ripon**
For the quarter ending in: **December**
Financial Year: **24/25**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	2,753.93
EO facilities, maintenance & cleaning expense	1,170.00
EO administration & stationery expense	2,260.46
ICT & telecommunications expense	2,798.07
Postage expense	3,084.20
Advertising, printing & communication expense	7,008.88
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	19,075.54

Certified by Member