



## **PUBLIC ACCOUNTS AND ESTIMATES COMMITTEE**

### **2016-17 FINANCIAL AND PERFORMANCE OUTCOMES GENERAL QUESTIONNAIRE**

#### **MONASH HEALTH**

Your responses should be filled in the tables/text boxes under each question in the MS Word document only.

Additional responses to questions can be provided in MS Word or MS Excel documents if required.

The completed MS Word document, including any additional documents, should be emailed to [paec@parliament.vic.gov.au](mailto:paec@parliament.vic.gov.au)

## **SECTION A: Output variances and program outcomes**

### ***Question 1 (all departments) Completed initiatives from past budgets***

This question does not apply to your agency.

### ***Question 2 (departments only) Treasurer's advances and other budget supplementation***

This question does not apply to your agency.

### ***Question 3 (DTF only) Revenue certification***

This question does not apply to your agency.

## **SECTION B: Asset investment**

### ***Question 4 (all departments) Details of actual investment and variance against budget – current projects***

This question does not apply to your agency.

### ***Question 5 (all departments) Details of actual investment and variance against budget – projects completed (or expected to be completed)***

This question does not apply to your agency.

### ***Question 6 (all departments) Major Projects Victoria / Development Victoria***

This question does not apply to your agency.

**Question 7 (all departments) High-value high-risk projects and gateway reviews**

This question does not apply to your agency.

**Question 8 (all departments) PPP expenditure and line items**

This question does not apply to your agency.

**Question 9 (all departments) PPP projects in procurement**

This question does not apply to your agency.

**Question 10 (all departments) PPP projects under construction**

This question does not apply to your agency.

**Question 11 (all departments) PPP projects commissioned during 2016-17**

This question does not apply to your agency.

**Question 12 (DTF only) Net cash flows from investments in financial assets for policy purposes – GGS**

This question does not apply to your agency.

**Question 13 (DTF only) Purchases of non-financial assets – government purpose classification**

This question does not apply to your agency.

## SECTION C: Revenue and appropriations

### **Question 14 (all departments and entities) Changes from previous year by revenue/income category**

Please explain any changes greater than  $\pm 10$  per cent or \$100 million between the actual result for 2015-16 and the actual result for 2016-17 for each revenue/income category detailed in your operating statement. Please also indicate what any additional revenue was used for or how any reduced amounts of revenue affected service delivery.

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no revenue/income categories for your department/agency for which the 2016-17 expenditure changed from the prior year's expenditure by more than  $\pm 10$  per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Revenue category	2015-16 actual (\$ million)	2016-17 actual (\$ million)	Explanations for changes greater than $\pm 10$ per cent or \$100 million	How the additional revenue was used/the impact of reduced revenue
Total Government Revenue (excluding capital revenue)	1336	1442	<ul style="list-style-type: none"> <li>Additional 6.2% in Inpatient WIES activity was performed in 16-17 compared to 15-16.</li> <li>Increased commonwealth funding for home support (CHSP) and Home Care Packages (HCP).</li> </ul>	<ul style="list-style-type: none"> <li>Improve the patient experience and cover additional operating costs that go with the additional activity</li> <li>Commonwealth funding used to assist keep older people stay independent and in their homes and communities for longer.</li> </ul>
Government Capital Grants	165	145	Lower Capital Grants from DHHS due to completion of Monash Children's Hospital construction	No impact. Monash Children's Hospital completed on time and opened in April 2017.
Other Capital Revenue	29.3	35.3	Significant increase in donation & bequests for capital use	To support additional capital expenditure on key projects for future years.

**Question 15 (all departments and entities) Variances from budget/target by revenue/income category**

Please explain any variances greater than  $\pm 10$  per cent or \$100 million between the initial budget estimate (**not** the revised estimate) and the actual result for 2016-17 for each revenue/income category detailed in your operating statement. Please also identify any actions taken in response to the variations, either to mitigate or take advantage of the impact.

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no revenue/income categories for your department/agency for which the 2016-17 expenditure varied from the initial budget estimate by more than  $\pm 10$  per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Revenue category	2016-17 budget estimate (\$ million)	2016-17 actual (\$ million)	Explanations for variances greater than $\pm 10$ per cent or \$100 million	Actions taken in response
Capital Revenue	129.8	180.9	Additional Construction costs paid on behalf of hospitals by DHHS was not budgeted for at start of the year.	Nil

**Question 16 (DTF only) Revenue initiatives**

This question does not apply to your agency.

## SECTION D: Expenses

### **Question 17 (all departments and entities) Expenses changed from previous year**

Please explain any changes greater than  $\pm 10$  per cent or \$100 million between the prior year's actual result and the actual result for 2016-17 for each category of expenses detailed in your operating statement. Please also detail the outcomes in the community<sup>1</sup> achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no categories of expenses for your department/agency for which the 2015-16 expenditure differed from the prior year's expenditure by more than  $\pm 10$  per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

<b>Expenses category</b>	<b>2015-16 actual</b> <b>(\$ million)</b>	<b>2016-17 actual</b> <b>(\$ million)</b>	<b>Explanations for variances greater than <math>\pm 10</math> per cent or \$100 million</b>	<b>Outcomes achieved by additional expenses/impact of reduced expenses</b>
Other capital expenses, depreciation and other economic flows	90.6	73.5	The variance is due to a change in accounting treatment of the long service leave revaluation expense. In 2015-16 it was accounted for as <i>Employee Expenses</i> , and in 2016-17 it is recognised as part of the <i>Other Economic Flows included in Net Result</i> (equating to a credit of \$10.7 million).	

<sup>1</sup> That is, the impact of service delivery on the community rather than a description of the services delivered.

**Question 18 (all departments and entities) Expenses varying from budget**

Please explain any variances greater than  $\pm 10$  per cent or \$100 million between the initial budget estimate (**not** the revised budget) and the actual result for 2016-17 for each category of expenses detailed in your operating statement. Please also detail the outcomes in the community<sup>2</sup> achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no categories of expenses for your department/agency for which the 2016-17 expenditure varied from the initial budget estimate by more than  $\pm 10$  per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate ‘no relevant line items’ in the table(s) below.

Expenses category	2016-17 budget estimate (\$ million)	2016-17 actual (\$ million)	Explanations for variances greater than $\pm 10$ per cent or \$100 million	Outcomes achieved by additional expenses/impact of reduced expenses
Depreciation	91.5	67.1	Depreciation overestimated in budget based on projected asset acquisitions	No impact
Other capital expenses and other economic flows	13.3	6.4	Long Service Leave Expense on Revaluation was a credit of \$10.7 mill.	This was a change in accounting treatment advised by DHHS.

**Question 19 (departments only) Expenditure reduction targets**

This question does not apply to your agency.

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<sup>2</sup> That is, the impact of service delivery on the community rather than a description of the services delivered.

**Question 20 (all departments and entities) Changes to service delivery from expenditure reduction initiatives**

- (a) Please detail any changes to your department's/agency's service delivery as a result of expenditure reduction initiatives, e.g. changes to the timing and scope of specific programs or discontinued programs in 2016-17.

Nil

- (b) As a result of the expenditure reduction initiative 'Reduce the use of labour hire firms' for 2016-17 (2015-16 BP3 p.105), please detail any changes to your department's/agency's service delivery.

Nil
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- (c) Please indicate how much the Department spent on 'on hire' arrangements with labour recruitment firms during 2015-16 and 2016-17. On hire arrangements includes the cost of engaging the labour recruiting firm, plus additional costs paid to the labour recruiting firm for the provision of the services of the contractor. Please also indicate reasons for and difference greater than 10 per cent between the two years.

Expenditure on hire arrangements (\$ million)		Explanation for change greater than ±10 per cent
2015-16	2016-17	
\$5.1	\$8.2	Nursing Agency Salaries increased by 78% due to increase in inpatient activity through emergency, ICU, NICU, Maternity, and short term vacancies in the Nursing workforce etc.

- (d) Please indicate how much the Department spent on job search assignments where the department has engaged a labour recruitment firm to hire an employee for the department.



Expenditure on job search assignments (\$ million)		Explanation for change greater than $\pm 10$ per cent
2015-16	2016-17	
0.59	0.34	Less recruitment agencies used.

**Question 21 (departments only) Achievement of reprioritisation of existing resources**

This question does not apply to your agency.

**Question 22 (DTF only) Expenses by government purpose classifications**

This question does not apply to your agency.

**Question 23 (PNFC and PFC entities only) Dividends and other amounts paid to the general government sector**

This question does not apply to your agency.

## SECTION E: Public sector workforce

### **Question 24 (all departments and entities) Full-time equivalent staff by level**

Please fully complete the table below for the Health services line only, providing actual FTE staff numbers at 30 June 2015, at 30 June 2016 and 30 June 2017 for the Health Service.

Grade	30 June 2015 (Actual FTE number)	30 June 2016 (Actual FTE number)	30 June 2017 (Actual FTE number)
Secretary			
EO-1			
EO-2			
EO-3			
VPS Grade 7 (STS)			
VPS Grade 6			
VPS Grade 5			
VPS Grade 4			
VPS Grade 3			
VPS Grade 2			
VPS Grade 1			
Government Teaching Service			
Health services	10,402	10,697	11,312

Police			
Allied health professionals			
Child protection			
Disability development and support			
Custodial officers			
Other			
Total			

**Question 25 (all departments and entities) FTE staff numbers by employment type**

In the table below, please detail the salary costs for 2014-15, 2015-16 and 2016-17, broken down by ongoing, fixed-term and casual, and explain any variances greater than  $\pm 10$  per cent or \$100 million between the years for each category.

Employment category	Gross salary 2014-15 (\$ million)	Gross salary 2015-16 (\$ million)	Gross salary 2016-17 (\$ million)	Explanation for any year-on-year variances greater than $\pm 10$ per cent or \$100 million
Ongoing	909.8	972.7	1053.9	Increased EFT by 615
Fixed-term				
Casual	64.6	56.7	57.2	Significant drop from 14-15 to 15-16 due to shift from casual to full time/part time labour.
<b>Total</b>	<b>974.3</b>	<b>1029.4</b>	<b>1111.2</b>	

**Question 26 (all departments and entities) Executive salary increases and other bonuses**

Please detail the number of executives who received increases in their base remuneration in 2016-17, breaking that information down according to what proportion of their salary the increase was, and explaining the reasons for executives' salaries increasing in each bracket.

Increase in base remuneration	Number of executives receiving increases in their base rate of remuneration of this amount in 2016-17, apart from normal increases due to employment agreements.	Reasons for these increases
0-3 per cent	Nil	N/A
3-5 per cent	Nil	N/A
5-10 per cent	1	Increased overall Executive responsibilities including additional portfolio/departments.
10-15 per cent	Nil	N/A
greater than 15 per cent	Nil	N/A

**Question 27 (DTF only) Enterprise bargain agreements (EBA)**

This question does not apply to your agency.

## SECTION F: Government decisions impacting on the finances

### **Question 28 (all departments and entities) Commonwealth Government decisions**

Please identify any Commonwealth Government decisions during 2016-17 which had not been anticipated in the State budget but which impacted on your entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to funding levels). Please quantify the impact on income and expenses where possible.

Commonwealth Government decision	Impact in 2016-17	
	on income (\$ million)	on expenses (\$ million)
Nil		

### **Question 29 (all departments and entities) COAG decisions**

Please identify any COAG decisions during 2016-17 which had not been anticipated in the State budget but which impacted on your entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to agreements). Please quantify the impact on income and expenses where possible.

COAG decision	Impact in 2016-17	
	on income (\$ million)	on expenses (\$ million)
Nil		

## **SECTION G: Economic environment**

### ***Question 30 (DTF only) Economic variables***

This question does not apply to your agency.

### ***Question 31 (DTF only) Actual impact on GGS of variances in economic variables***

This question does not apply to your agency.

### ***Question 32 (DTF only) Impact on PFC net result of variances in economic variables***

This question does not apply to your agency.

### ***Question 33 (DTF only) Impact on PNFC net result of variances in economic variables***

This question does not apply to your agency.

**Question 34 (all departments and entities) Effects of variances in economic variables**

Please identify any key economic variables for which there were variances in 2016-17 between what was estimated in the initial budget for each year (**not** the revised estimate) and what actually occurred which had a significant impact on your department’s/agency’s finances, service delivery or asset investment. For each variance, please indicate:

- (a) what had been expected at budget time
- (b) what actually occurred
- (c) how the variance impacted on the budget outcomes (quantifying the impact where possible)
- (d) what decisions were made in response (including changes to service delivery, asset investment, borrowings etc.).

Expected economic result in 2016-17	Actual result in 2016-17	Impact of the variance on budget outcomes	Impact of the variance on service delivery
Nil			

**SECTION H: DataVic Access**

**Question 35 (All departments and entities) Department/agency data and research strategy**

- a) How is ‘big data’ and/or the digital research component incorporated within the Department/Agency’s Strategic/Corporate Plan?

Not used

- b) Does the Department/Agency have a dedicated digital research strategy? If yes, please provide a copy of this to the Committee.

Not used

**Question 36 (All departments and entities) Department/Agency use of the DataVic Access**

a) What have been the challenges the Department/Agency has found in implementing the DataVic Access?

Not used

b) What have been the key risks the Department/Agency has identified in relation to DataVic Access and how have these been managed?

Not used

c) Who are the major beneficiaries of the data the Department/Agency has made available as a result of the DataVic Access policy?

Not used

d) The guidelines currently state that the benefits of the policy include:

- stimulating economic activity and driving innovation and new services to the community and business;
- increasing productivity and improving personal and business decision making based on improved access to data;
- improving research outcomes by enabling access to primary data to researchers in a range of disciplines; and
- improving the efficiency and effectiveness of government by encouraging better management practices and use of the data.<sup>3</sup>

Please provide three examples of how the Department/Agency have seen the benefits materialised.

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<sup>3</sup>Department of Treasury and Finance, *DataVic Access Policy Guidelines for the Victorian Public Sector* (2015), p.1



Not used

e) What are the main future opportunities regarding the Department/Agency's data that have not been realised to date?

Not used

**Question 37 (All departments and entities) Department/Agency arrangements for data access**

a) What accountability arrangements are in place within the Department/Agency for implementing DataVic Access?

Not used

b) Has the Department/Agency established an Information Management Governance Committee (IMGC)?

Not used

c) Does the Department/Agency have an information asset register?

Not used

d) How regularly is the information asset register reviewed and updated?

Not used

e) Please describe the main types of information assets that are logged on the Department/Agency's register.

Not used

**Question 38 (All departments and entities) Use of DataVic website**

a) How many and which data sets did the Department/Agency make available on the DataVic website in 2015-16 and 2016-17?

Not used

b) To what extent does the Department/Agency comply with the format guidelines set out in DataVic Access?

Not used

c) Please list the datasets held by the Department/Agency that have been given approved commercialisation authorisation by the Minister for Finance. Please explain why they have been approved for commercialisation. What are the typical costs associated with accessing these datasets?

Not used

d) How many requests has the Department/Agency received via the 'suggest a dataset' function on the DataVic website in 2015-16 and 2017-18?

Not used

e) How many of these requests were successfully actioned in 2015-16 and 2016-17?

Not used

- f) How many datasets that were compiled by the Department/Agency as a result of a successful FOI application were subsequently made available on the DataVic website in 2015-16 and 2016-17?

Not used

- g) How many datasets that were compiled by the Department/Agency as a result of a successful FOI application were not made available on the DataVic website in 2015-16 and 2016-17 and what were the reasons for this?

Not used

## **SECTION I: Treasury Corporation of Victoria**

### ***Question 39 (TCV only) Dividends***

This question does not apply to your agency.

### ***Question 40 (TCV only) Commodity risk management***

This question does not apply to your agency.

### ***Question 41 (TCV only) Foreign exchange risk management***

This question does not apply to your agency.

***Question 42 (TCV only) Public Private Partnership (PPP) projects***

This question does not apply to your agency.

***Question 43 (TCV only) Green Bonds***

This question does not apply to your agency.