



# PARLIAMENT OF VICTORIA

Public Accounts and Estimates Committee

## 2020-21 Budget Estimates General Questionnaire

Parliamentary Departments



## Contents

Contents .....	1
2020–21 Budget Estimates questionnaire .....	3
Guidance for questionnaire.....	4
<b>All departments</b>	
Major initiatives.....	5
Strategic issues .....	7
Revenue and expenditure – variances .....	9
Revenue initiatives – new and changed.....	13
Expenditure – new programs and initiatives (output and asset) .....	14
Expenditure – lapsing programs (output initiatives including grants) .....	15
Capital assets .....	19
Public Private Partnerships – expenditure .....	20
Carryover funding for payments for non-financial assets .....	22
Treasurer’s advances.....	23
Savings initiatives from past budgets.....	26
Use of funds saved from other programs or initiatives.....	27
Performance measures – new.....	28
Performance measures – modifications.....	30
Employees .....	32
Contractors, consultants, labour hire arrangements and professional services.....	39
Enterprise Bargaining Agreements.....	42
Advertising – expenditure .....	43
Relationship between the Commonwealth, National Cabinet and Victoria .....	45
Service delivery.....	45
Social procurement .....	47
Implementation of previous recommendations made by the Committee .....	47
<b>Specific departments</b>	
DTF/DOT only – Large scale infrastructure projects.....	54
DTF only – General government asset contingencies not allocated to departments.....	55
DTF only – Economic forecast .....	56
DTF only – Macro-economic impacts on the State’s fiscal aggregates 2020-21.....	59
DTF only – Grants .....	60
DTF only – Equity funding.....	63
DTF only – Land transfer duty .....	64

DTF only – Public Private Partnerships – modifications and accountability .....	65
DTF only – Net Debt.....	67
DTF only – 2019-20 Budget revenue initiatives.....	71

## 2020–21 Budget Estimates questionnaire

### Introduction

The Committee's inquiry into the 2020-21 budget estimates examines the Government's expenditure and revenue.

The Committee's budget estimates inquiry aims to benefit the Parliament and the community by:

- promoting the accountability, transparency and integrity of the executive and the public sector
- encouraging effective and efficient delivery of public services and assets
- enhancing the understanding of the budget estimates and the wider economic environment
- assisting members of Parliament in their deliberation on the appropriation bills.

This questionnaire seeks information about how the budget affects each department, including how budget allocations are connected to service delivery, infrastructure projects and assets, and other key economic, financial management and emerging issues.

### Timeline and format

Responses to this questionnaire are due by **5.00pm the day after the State Budget is handed down**.

It is essential that the Committee receive responses by this date to allow sufficient time to consider them before the budget estimates hearings.

The completed questionnaire and Excel worksheet in response to Question number 10 should be sent (in the format received) to: [paec@parliament.vic.gov.au](mailto:paec@parliament.vic.gov.au).

## Guidance for questionnaire

### Consistency with the budget papers

Wherever referring to an initiative (including output, asset and savings initiatives) that is also referred to in the budget papers, please use the name used in the budget papers. This ensures that the Committee can correlate the information provided by the Department with the information in the budget papers.

Wherever providing details about the Department (including amounts of funding, anticipated expenditure and revenue and savings targets), please provide figures for the Department on the same basis of consolidation as is used in the budget papers, unless otherwise specified.

### Specific guidance

Additional guidance is provided for particular questions in the questionnaire.

For any inquiries on this questionnaire, please contact the Committee secretariat:

Janithri Wickramaratne, Lead Analyst at [Janithri.Wickramaratne@parliament.vic.gov.au](mailto:Janithri.Wickramaratne@parliament.vic.gov.au)

Igor Dosen, Analyst at [Igor.Dosen@parliament.vic.gov.au](mailto:Igor.Dosen@parliament.vic.gov.au)

## Major initiatives

### Question 1

What progress has been made in implementing the major initiatives/programs identified in the 2019-20 Budget for the Department. If progress of these programs/initiatives was impacted by COVID-19, please note whether these programs/initiatives will be removed or roll forward to other years. Please identify a minimum of five initiatives/programs.

### Response

Three initiatives were approved in the 2019-20 Budget

	Major initiatives/programs	Output	Activities undertaken	Progress against performance measures as at 30 June 2020	Progress achieved against key Government outcomes	Note any COVID-19 impact. Is this removed/rolled over? If rolled over, to which financial year?
1.	Electorate Office Accommodation	Parliamentary Services	Additional funding was approved to increase the average rental budget for Members' electorate offices and increase the average electorate office relocation/refurbishment budget from \$180K to \$200K per office to allow for security overlay and higher ergonomic standards being applied to new fit out design. The increase in funding was in line with the commercial rental market conditions to allow Parliament to source electorate offices compliant with the essential and preferred criteria of office accommodation standards and at prime locations as required by Members of Parliament. The new sourcing criteria is being applied as we progressively continue	This additional funding was required to maintain the existing output target for the measure 'Provide MPs with an approved standard electorate office'. The 2019-20 target was set at 95%, with the actual result for this period being 98%.	Parliament and the parliamentary departments are not service delivery department in the context of the Public Administration Act	Not Applicable

Parliamentary Departments

			to relocate Members' electorate offices. There were 17 Members who received an electorate office relocation or refurbishment in 2019-20. Department of Parliamentary Services has budgeted for another 25 electorate office relocation or refurbishment projects in 2020-21 and 24 projects in 2021-22, followed by 13 projects per year from 2022-23.			
2.	Performance Audit of Victorian Auditor-General's Office	Parliamentary Committees	The performance audit was undertaken in 2019-20	No specific output performance measures relate to this initiative.		Not Applicable
3.	Increase in MP Electorate Office & Communication Budgets and Increase in Members Support Cost	Parliamentary Services	Members Electorate Office and Communication budget was increased as per annual increase in State's voter count. Additionally, Department of Parliamentary Services (DPS) received funding to support additional electorate officers (64FTEs) that were announced in 2017-18 Budget. In 2017-18, DPS only received marginal support cost of \$13.7K per FTE, which was not sufficient to cover the true step cost of \$23K to provide additional infrastructure and equipment required to support the total head count increase in electorate office staff.	No specific output performance measures relate to this initiative.		Not Applicable



## Strategic issues

### Question 2

In order of priority, please list up to 10 strategic issues that were caused by the COVID-19 pandemic that influenced the development of the Department's estimates for the 2020-21 financial year. Please describe how the Department will address these issues in 2020-21.

### Response

	Strategic issue	How the Department will address the issue in 2020-21	Progress achieved as at 01 October 2020
1.	Melbourne's homeless and most vulnerable communities required immediate food assistance due to additional hardships caused by the pandemic.	The Charity Meals Program (which involved PoV partnering with a number of Melbourne's key charities) was established in March 2020 and is expected to continue until 30 Jun 2021.	Parliament's Charity Meals Program provided 700,000 meal items to Melbourne's most vulnerable and homeless impacted by the COVID-19 pandemic. This program also enabled PoV's casual catering staff and agency contractors to be employed during this period. <i>(Note – one meal comprises of two to three meal items).</i>
2.	Communication and Information Technology	The arrangements will continue in 2020-21.	<ul style="list-style-type: none"> <li>IT staffing costs increased due to supporting the transition to remote working.</li> <li>Additional laptops procured for MP's to purchase, though supply was challenged due to global demand.</li> <li>Rapid deployment of new technologies to support remote work (MS Teams and Zoom, SharePoint, Virtual Private Network).</li> </ul>
3.	Precinct	The arrangements will continue in 2020-21.	<ul style="list-style-type: none"> <li>Precinct closed to visitors from March 2020.</li> <li>Cancellation and inability to provide catered events (through compliance with DHHS COVID directions) meant that catering revenue was severely impacted.</li> <li>Committees shifted to virtual environment and increased support was required from the broadcasting team to maintain public accessibility.</li> <li>Precinct operations modified to ensure social distancing and sanitisation measures were observed.</li> </ul>

Parliamentary Departments

			<ul style="list-style-type: none"> <li>• Procedural changes to Houses including voting/divisions, social distancing, chamber capacity.</li> </ul>
4.	Electorate Office	The arrangements will continue in 2020-21.	<ul style="list-style-type: none"> <li>• Electorate offices (mainly) shifted to closed door or fully remote.</li> <li>• MP's advised but not directed in relation to remote or on-site work so long as model remained compliant with DHHS directions.</li> <li>• Welfare checks to EO's by People Services, Property Partners and Carfi (Employee Assistance Program).</li> </ul>
5.	Staffing	The arrangements will continue in 2020-21.	<ul style="list-style-type: none"> <li>• Staffing costs for Parliamentary Officers and Electorate Officers increased due to remote work allowances (\$100 initial plus \$20 per week in line with broader VPS approach).</li> <li>• Leave liabilities increased due to cancelled leave.</li> <li>• Parliament continues to operate on Precinct and remote work by default unless onsite specifically required (in accordance with current DHHS directions).</li> <li>• Staff development encouraged and aggressive adoption of e-Learning.</li> </ul>

## Revenue and expenditure – variances

### Question 3

*Budget Paper No.5: Statement of Finances* provides a comprehensive operating statement that details each department's revenue and expenses on an accrual basis reflecting the cost of providing its output.

For each line item of the comprehensive operating statement if there is a variance of greater than 10 per cent (positive or negative) or greater than \$100 million (positive or negative), please explain the reason for the variance between the budget for 2019-20, the revised estimate for 2019-20 and the budget for 2020-21.

Variances that occurred due to COVID-19, please provide a detailed breakdown of the components that led to the variance.

**Response - The figures below are for Parliamentary departments only. Information published in State Budget Papers also includes VAGO, Victorian Inspectorate, Victorian Ombudsman, Parliamentary Budget Office and Independent Broad-based Anti-corruption Commission.**

Line item	2019-20 Budget (\$ million)	2019-20 Revised budget (\$ million)	Explanation for any variances greater than ±10% (or greater than \$100 million)  2019-20 Budget vs. Revised budget
<b>Revenue variances greater than 10% or \$100m</b>			
Special appropriations	49.1	53.9	Following the passage of the <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act</i> , the Victorian Independent Remuneration Tribunal (the Tribunal) made its first Determination of Victorian Members of Parliament (MPs) salaries and allowances on 16 September 2019. Additional special appropriation funding of \$4.8m was approved as per the impact on Members of Parliament salaries and allowances because of the Tribunal's determination.
<b>Expense variances greater than 10% or \$100m</b>			
Interest expense	1.3	0.5	Budget for interest expense was adjusted during 2019-20 as per assessment of electorate office leases in accordance with accounting standard AASB16.

Line item	2019-20 Revised budget (\$ million)	2020-21 Budget (\$million)	Explanation for any variances greater than ±10% (or greater than \$100 million) 2019-20 Revised budget vs. 2020-21 Budget If variances were caused by the COVID-19 response, please provide a detailed explanation
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<b>Revenue variances greater than 10% or \$100m</b>			
Output appropriations	142.6	159.4	Variance primarily due to \$7.3m carryover from 2019-20 to 2020-21 for Members Electorate Office and Communication budget of (\$6.0m) and Electorate Security Upgrade Project (\$1.3m), escalation of \$2.6m in 2020-21 and additional output funding of \$6.56m for initiatives announced in 2020-21 Budget.
<b>Expense variances greater than 10% or \$100m</b>			
Capital Asset Charge	6.2	7.0	Increase in budget for Capital Asset Charge for Parliament House East Wing and Refurbishment of the Legislative Assembly Ministerial offices capital projects in 2019-20.
Other operating expenses	44.6	52.6	Variance primarily due to \$7.3m carry over from 2019-20 to 2020-21 for Members Electorate Office and Communication budget of (\$6.0m) and Electorate Security Upgrade Project (\$1.3m), escalation of \$2.6m in 2020-21 and additional operating expense funding of \$3.9m for initiatives announced in 2020-21 Budget. This was partly offset by budget adjustments between 'Employee benefits' and 'Other operating expenses' line items in the operating statement.

<b>Line item</b>	<b>2019-20 Actuals (\$ million)</b>	<b>2020-21 Budget (\$million)</b>	<b>Explanation for any variances greater than ±10% (or greater than \$100 million) 2019-20 Actual vs. 2020-21 Budget If variances were caused by the COVID-19 response, please provide a detailed explanation</b>
<b>Revenue variances greater than 10% or \$100m</b>			
Output appropriations	141.4	159.4	Variance primarily due to \$7.3m carry over from 2019-20 to 2020-21 for Members Electorate Office and Communication budget of (\$6.0m) and Electorate Security Upgrade Project (\$1.3m), escalation of \$2.6m in 2020-21 and additional output funding of \$6.56m for initiatives announced in 2020-21 Budget. Additionally, in 2019-20 Parliament received TA funding of \$2.5m for VIRTIPS (from Sep19 to Jun20) and increase in Parliamentary Advisers in the 59 <sup>th</sup> Parliament. The budget for these increased by \$1.1m in 2020-21 compared to 2019-20 actuals.
Special appropriations	43.6	54.7	The variance is mainly due to lower than expected budget expenditure in 2019-20. Members' salaries and allowances expenditure was lower by \$1.0m as compared to the budget. No contributions were required to the Members' parliamentary contributory superannuation fund, for which a budget of \$9.3m is included in 2020-21. There is also a \$0.9m increase in budget for Members' salaries and allowances in 2020-21 compared to 2019-20 Revised Budget.
<b>Expense variances greater than 10% or \$100m</b>			

Employee benefits	111.5	127.2	<p>The variance in employee benefits is primarily due to lower than expected budget expenditure in 2019-20. Members' salaries and allowances expenditure was lower by \$1.0m as compared to the budget. No contributions were required to the Members' parliamentary contributory superannuation fund, for which a budget of \$9.3m is budgeted in 2020-21. There is also a \$0.9m increase in budget for Members' salaries and allowances in 2020-21 compared to 2019-20 Revised Budget. The 2020-21 Budget includes additional employee benefit funding of \$2.3m for initiatives announced in 2020-21 Budget.</p> <p>Variance in operating expenses is primarily due to \$7.3m carry over from 2019-20 to 2020-21 for Members Electorate Office and Communication budget of (\$6.0m) and Electorate Security Upgrade Project (\$1.3m), escalation of \$2.6m in 2020-21 and additional operating expense funding of \$3.9m for initiatives announced in 2020-21 Budget.</p> <p>Additionally, the 2019-20 operating statement (actuals) reported an operating surplus of \$7.5m, which related to both employee benefits and operating expenses.</p>
Other operating expenses	33.8	52.6	
Capital asset charge	6.2	7.0	

#### Question 4

Please identify the programs and/or initiatives that were announced as part of the COVID-19 response in the order of the highest amount allocated. For these programs/initiatives, please provide the following details:

- name of the program/initiative
- objective of the program
- amount allocated at the announcement
- recurring expenditure or new/additional expenditure
- budget year (i.e. 2019-20 or 2020-21)
- amount allocated in the budget
- source of funding

Name of the program/initiative	Objective	Amount at the announcement	Recurring expenditure or new/additional expenditure	Budget year	Amount allocated in the budget	Source of funding
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Parliamentary Departments

Charity Meals Program	Providing nutritious meals to Melbourne’s homeless and most vulnerable community members (through partnering with various charities), who are impacted by the COVID-19 pandemic.	\$3.780m output appropriation in 2020-21 to continue this program until 30 June 2021.	None – This is a once off funding in 2020-21.	2020-21	\$3.780m output appropriation in 2020-21.	Additional output appropriation in 2020-21.
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## Revenue initiatives – new and changed

### Question 5

#### Not Applicable

For all new revenue initiatives in the 2020-21 budget papers and for all existing revenue initiatives that have changed in the 2020-21 budget papers as compared to the previous financial year, please provide the:

- a) name of the initiative as used in budget papers
- b) reason for the new initiative or change to the initiative
- c) expected outcome/benefit for the Victorian community of the new initiative/change to the initiative
- d) anticipated revenue in the financial year 2020-21 and over the forward estimates gained or foregone as a result of the new initiative/change to the initiative.

If the revenue initiatives changed were part of the COVID-19 response or if new revenue initiatives are part of the COVID-19 response, please provide details as to the reasoning behind the initiatives being introduced as part of the COVID-19 response.

#### Response

a)	Name of the initiative as used in budget papers	
b)	Reason for new initiative or change	
c)	Expected outcome/benefit for the Victorian community of the new initiative/change to the initiative	
d)	Anticipated revenue in financial year 2020-21 gained or foregone	
	Anticipated revenue in financial year 2021-22 gained or foregone	
	Anticipated revenue in financial year 2022-23 gained or foregone	
	Anticipated revenue in financial year 2023-24 gained or foregone	
	COVID-19 response	

## Expenditure – new programs and initiatives (output and asset)

### Question 6

For all new programs and initiatives (output and asset) in the 2020-21 budget papers, please provide the:

- name of the program/initiative
- budgeted expenditure in financial year 2020-21 on the program/initiative
- amount expended as at 01 October 2020
- details of how it will be funded (i.e. through new output appropriation, Commonwealth funding, internal reprioritisation etc.).

### Response

Name of the program/initiative	Budgeted expenditure in financial year 2020-21 on the program/initiative	Amount expended as at 01 October 2020	Details of how it will be funded
Electorate Office safety and security upgrades	\$6.213m capital expenditure and \$1.809m output expenditure in 2020-21.	\$0.375m total expenditure (capital and output) on electorate office relocation and refurbishment projects in 2020-21 as at 30 September 2020.	Asset and output funding provided in 2020-21 Budget.
Chamber technology upgrade	\$1.600m capital expenditure and \$0.125m output expenditure in 2020-21.	\$0.026m capital expenditure as at 30 September 2020. This includes \$0.016m expenditure in 2019-20 due to project starting early.	Asset and output funding provided in 2020-21 Budget.
Charity Meals Program	\$3.780m output expenditure in 2020-21.	\$1.885m output expenditure from March 2020 to September 2020.	Output funding provided in 2020-21 Budget.
Parliament House historic restoration works <i>(Final stage 13 of Parliament House Stone Facade Restoration Project)</i>	\$1.55m capital expenditure and \$0.186m output expenditure in 2020-21.	\$0.160m capital expenditure in 2019-20 and \$0.008m capital expenditure in 2020-21 as at 30 September for stage 13 of the Parliament House stone façade restoration project.	Asset and output funding provided in 2020-21 Budget and internal reallocation of funds in 2020-21.
Members of Parliament Electorate Office and Communication Budgets	\$0.254m increase in Members' Electorate Office and Communication budget (output expenditure) in 2020-21, because of increase in State Voter Count.	Not available. \$0.254m additional budget allocated to Members' Electorate Office and Communication budget (output expenditure) in 2020-21.	Output funding provided in 2020-21 Budget.



## Expenditure – lapsing programs (output initiatives including grants)

### Question 7

#### Not Applicable

For all programs (output initiatives including grants) with total funding of equal to or greater than \$5 million, that were to lapse in financial year 2019-20, where funding is to be extended in the 2020-21 Budget, please provide the:

- a) name of the program
- b) expenditure in the financial years 2019-20 and 2020-21 (and where relevant, future years)
- c) details of how the program will be funded (i.e. through new output appropriation, Commonwealth funding, internal reprioritisation etc.)
- d) evidence of the continued need for the program, and Government's role in delivering it
- e) evidence of the program's progress toward its stated objectives and expected outcomes, including an alignment between the program, its output (as outlined in *Budget Paper No.3: Service Delivery*), departmental objectives and any government priorities
- f) evidence of the program being delivered within its scope, budget, expected timeframe and in line with appropriate governance and risk management practices
- g) extent and level of efficiencies realised in the delivery of the program
- h) information about what the nature of the impact of the program ceasing would be and what strategies have been identified to minimise any negative impacts
- i) evidence that the further funding reflects the actual cost required to deliver the program.

### Response

a)	Name of the program		
b)	Expenditure in the financial years 2019-20 and 2020-21 (and where relevant, future years)	2019-20	2020-21
c)	Details of how the program will be funded		
d)	Evidence of the continued need for the program and the Government's role in delivering it		
e)	Evidence of the program's progress toward its stated objectives and expected outcomes		
f)	Evidence of the program being delivered within its scope, budget, expected timeframe and in line with appropriate governance and risk management practices		

g)	Extent and level of efficiencies realised in the delivery of the program	
h)	Nature of the impact of the program ceasing and what strategies have been identified to minimise any negative impacts	
i)	Evidence that the further funding reflects the actual cost required to deliver the program	

## Question 8

### Not Applicable

For all programs (output initiatives including grants) with total funding of equal to or greater than \$5 million that are to lapse in 2019-20, please provide the:

- name of the program
- expenditure in the financial year 2019-20
- reasons why the program was established
- details of who (describe the type of users for example, health care providers, families, volunteers etc.) and how many used the program, and evidence of the outcomes achieved
- reasons why further funding is not being sought
- nature of the impact of ceasing the program
- strategies that are being implemented to minimise any negative impacts.

### Response

a)	Name of the program	
b)	Expenditure in the financial year 2019-20	
c)	Reasons why the program was established	
d)	Details of who and how many used the program and evidence of the outcomes achieved	
e)	Reasons why further funding is not being sought	
f)	Nature of the impact of ceasing the program	
g)	Strategies that are being implemented to minimise any negative impacts	

**Question 9****Not Applicable**

For grant programs announced as part of the COVID-19 response during March to June 2020 and July to October 2020, please provide:

- a) name of the program
- b) objective of the program
- c) estimated expenditure for the budget year and forward estimates
- d) actual expenditure as at 30 June 2020 and 01 October 2020-21
- e) source of funding
- f) number of applications received and number of total eligible applicants as at 30 June 2020 and 01 October 2020
- g) number of successful applicants
- h) the status of the program
- i) outcomes achieved as at 30 June 2020 and 01 October 2020

**2019-20**

a)	Name of the program				
b)	Objective of the program				
c)	Estimated expenditure for 2019-20 and forward estimates	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
d)	Actual expenditure as at 30 June 2020				
e)	Source of funding				
f)	Number of applications received and number of total eligible applicants	<b>Number of applications received as at 30 June 2020</b>		<b>Number of total eligible applicants as at 30 June 2020</b>	
g)	Number of successful applicants				
h)	Status of the program				
i)	Outcomes achieved as at 30 June 2020				

## 2020-21

a)	Name of the program				
b)	Objective of the program				
c)	Estimated expenditure for 2020-21 and forward estimates	<b>2020-21</b>	<b>2021-22</b>	<b>2023-24</b>	<b>2024-25</b>
d)	Actual expenditure as at 01 October 2020				
e)	Source of funding				
f)	Number of applications received and number of total eligible applicants	<b>Number of applications received as at 30 June 2020</b>		<b>Number of total eligible applicants as at 30 June 2020</b>	
g)	Number of successful applicants				
h)	Status of the program				
i)	Outcomes achieved as at 01 October 2020				

## Capital assets

### Question 10a

*Budget Paper No.5: Statement of Finances* provides cash flow statements for departments.

*Budget Paper No.4: State Capital Program* provides the capital projects undertaken by departments.

For the 'Payments for non-financial assets' line item in the 2020-21 cash flow statement, please provide a breakdown of these costs and indicate which capital project they relate to.

Please differentiate the capital projects that were announced as part of Building Works Package and/or any other COVID-19 related response.

If any other line items in the cash flow statement comprises expenditure on Public Private Partnerships (PPPs), please list the PPP it relates to and the cost.

The figures below are for Parliamentary departments only. Information published in State Budget Papers also includes VAGO, Victorian Inspectorate, Victorian Ombudsman, Parliamentary Budget Office and Independent Broad-based Anti-corruption Commission.

#### 2020-21 State Budget Paper No. 5

Line item (\$ mil)	2020-21 budget (\$ million)
Payment for non financial assets <i>(for Parliamentary departments only)</i>	26.686
<b>Total</b>	<b>26.686</b>

#### 2020-21 State Budget Paper No. 4

Capital projects	2020-21 budget (\$ million)
<b>New</b>	
Electorate Office safety and security upgrades	6.213

Parliamentary Departments

Chamber technology upgrade ( <i>Budget Paper No.3 reported \$2.2m which includes \$0.6m of internal reallocation</i> )	1.600
Parliament House historic restoration works ( <i>Final stage 13 of Parliament House Stone Facade Restoration Project</i> )	0.473
<b>Total</b>	<b>8.286</b>

In addition to \$8.286m announced in 2020-21 Budget, Parliament is expected to access up to \$18.400m from its Prior Year Surplus to complete stage 12 of Parliament House Stone Facade Restoration and Parliament House East Wing Refurbishment projects.

**Question 10b**

Please provide the following details for those capital projects identified as part of the post-COVID-19 economic repair/recovery.

- i) Name of the projects
- ii) Total estimated investment
- iii) Project commencement date
- iii) Estimated expenditure 2020-21
- iv) Source of funding
- v) Expenditure incurred as at 01 October 2020
- vi) Number of jobs estimated to create - 2020-21 & 2021-22

**Response**

Not Applicable. No capital projects are listed as COVID-19 response.

## Public Private Partnerships – expenditure

### Question 11

#### Not Applicable

*Budget Paper No.5: Statement of Finances* provides a comprehensive operating statement that details each department’s revenue and expenses on an accrual basis reflecting the cost of providing its output.

- a) In the 2020-21 comprehensive operating statement please identify all expenditure on Public Private Partnerships (PPP) by line item and provide a breakdown of these costs and indicate to which project they relate.

#### *Guidance*

If the line item ‘Other operating expenses’ in the comprehensive operating statement comprises expenditure on PPPs, please also list the PPP it relates to and the cost.

- b) Please also provide the estimated/forecast expenditure for all PPPs across forward estimates.

### Response

a)

Line item	2018-19 Actual (\$million)	2019-20 Budget (\$million)	2019-20 Actual (\$million)	2020-21 Budget (\$million)
<b>Total</b>				

b)

PPPs	2018-19 Actual (\$ million)	2019-20 Budget (\$ million)	2019-20 Actual (\$ million)	2020-21 Budget (\$ million)	2021-22 Estimated/Forecast (\$ million)	2022-23 Estimated/Forecast (\$ million)

<b>Total</b>						
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### Carryover funding for payments for non-financial assets

**Question 12**

Not Applicable

For the line item 'payments for non financial assets' for 2020-21 in the departmental cash flow statement in *Budget Paper No. 5: Statement of Finances* budget paper, please identify the amount that is expected to be funded using funds carried over from 2019-20.

**Response**

Payments for non-financial assets	\$ amount expected to be funded



## Treasurer's advances

### Question 13

Appropriation (Interim) Bill 2020 outlined a total draw down of additional advances to the Treasurer in the following:

- 1 Jan 2020 to 30 June 2020 (2<sup>nd</sup> half of 2019-20) – \$10.0 billion
- 1 July 2020 to 30 December 2020 (1<sup>st</sup> half of 2020-21) – \$14.5 billion

For the Budgets related to the two financial years 2019-20 and 2020-21, please identify all output(s) and portfolio(s) (and relate them to departmental programs) for which the department received additional funding through the Treasurer's Advances under the Appropriation (Interim) Bill 2020.

Please identify if the programs were announced as part of the COVID-19 response, bushfire response or if other please state 'other'.

#### 2019-20

Output(s) and portfolio(s)	Program	Recurrent program or new program	COVID-19 response, bushfire response or other	Funding received under the Treasurer's Advances – 2019-20	Amount expended as at 30 June 2020	Reasons why additional funding was required
Parliamentary Services	Electorate Office Relocations & Refurbishments	Ongoing Program	Other	\$2.400m	\$2.400m	Due to State elections in November 2018, the Department of Parliamentary Services could not complete the planned number of relocation and refurbishment projects in 2018-19. Treasurer's Advance of \$2.4m was provided to complete 12 additional relocation and refurbishment projects in 2019-20.
Parliamentary Services	Parliamentary Advisers	59 <sup>th</sup> Parliament	Other	\$1.587m approved in principle.	\$1.452m	Following the State elections in November 2018, Parliamentary Advisers were announced for minor parties and independent Members that are being administered by the

Parliamentary Departments

						Department of Parliamentary Services. Funding was approved as Treasurer's advance in 2019-20 and output appropriation was increased from 1 July 2020 to 31 December 2022.
Parliamentary Services, Legislative Council & Legislative Assembly	Implementation of Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards legislation	Ongoing	Other	\$1.276m approved in principle.	\$1.057m	The <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards (VIRTIPS) Act</i> was passed in 2019-20. Treasurer's advance funding was approved in 2019-20 to implement the changes for VIRTIPS legislation and the Tribunal's Determination, which had a significant administrative impact on the operations of the parliamentary departments.
<b>Total 2019-20</b>				<b>\$5.263m</b>	<b>\$4.909m</b>	



## Savings initiatives from past budgets

### Question 14

#### Not Applicable

For each of the savings initiatives detailed in the 2017-18 Budget, 2018-19 Budget, 2019-20 Budget and 2020-21 Budget, please detail (on the same basis of consolidation as the budget papers):

- how the Department will meet the various savings targets in 2020-21
- the nature of the impact that these actions will have on the delivery of services and assets/infrastructure during 2020-21
- the Department's savings target for 2020-21, with an explanation for any variances between the current target and what was originally published in the budget papers when the initiative was released. If the change in Government affected the implementation of these measures, please provide a more detailed explanation.

### Response

Initiative	Actions the Department will take in 2020-21	Impact of these actions on service delivery in 2020-21	Savings target for 2020-21 (\$million)	Explanation for variances to the original target
Savings and efficiencies and expenditure reduction measures in 2017-18 Budget				
Savings and efficiencies and expenditure reduction measures in 2018-19 Budget				
Savings and efficiencies and expenditure reduction measures in 2019-20 Budget				
Savings and efficiencies and expenditure reduction measures in 2020-21 Budget				

## Use of funds saved from other programs or initiatives

### Question 15

Not Applicable

In relation to any programs or initiatives that have been reprioritised, curtailed or reduced for 2020-21 (including lapsing programs), please identify:

- a) the amount expected to be spent under the program or initiative during 2020-21 at the time of the 2019-20 Budget
- b) the amount currently to be spent under the program or initiative during 2020-21
- c) the use to which the funds realised by this reduction will be put. Please include the name(s) of any program or initiative that will be funded or partially funded.

### Response

Program/initiative that has been reprioritised, curtailed or reduced	The amount expected to be spent under the program or initiative during 2020-21		The use to which the funds will be put
	At the time of the 2019-20 Budget	At the time of the 2020-21 Budget	

## Performance measures – new

### Question 16

For all new performance measures in the 2020-21 *Budget Paper No.3: Service Delivery*, please provide:

- a) a description/purpose of the measure
- b) the assumptions and methodology underpinning the measure (including how the supporting data is calculated or derived, source and frequency of data collection, as well as any other business rules and assumptions)
- c) how the target was set
- d) the shortcomings of the measure
- e) how the measure will enable the Committee to assess the impact of the service

### Response

	Performance measure	
		“Quarterly allowance reports published in accordance with the <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019</i> ” for Legislative Council and Legislative Assembly.
a)	Description/purpose of the measure	The <i>VIRTIPS Act</i> requires the relevant officers to publish claims made by the Members of Parliament during the relevant quarter for work-related parliamentary allowances.
b)	Assumptions and methodology underpinning the measure	Legislative requirement.
c)	How target was set	Target as required by the <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019</i> and <i>Parliamentary Salaries, Allowances and Superannuation Amendment Regulations 2019</i> .
d)	Shortcomings of the measure	Not applicable.
e)	How the measure will enable the committee to assess the impact of the service	Not applicable, this is a legislative requirement.

	Performance measure	
		“Quarterly budget reports published in accordance with <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019</i> ” for Parliamentary Services
a)	Description/purpose of the measure	The <i>VIRTIPS Act</i> requires the relevant officers to publish claims made by the Members of Parliament during the relevant quarter for the Budget.
b)	Assumptions and methodology underpinning the measure	Legislative requirement.

Parliamentary Departments

c)	How target was set	Target as required by the <i>Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019 and Parliamentary Salaries, Allowances and Superannuation Amendment Regulations 2019</i> .
d)	Shortcomings of the measure	Not applicable.
e)	How the measure will enable the committee to assess the impact of the service	Not applicable, this is a legislative requirement.

	<b>Performance measure</b>	“MP Offices visited by a member of DPS Staff during the year” for Parliamentary Services
a)	Description/purpose of the measure	Measure the level of face-to-face engagement with Members and their staff, and level of support provided by the Department of Parliamentary Services.
b)	Assumptions and methodology underpinning the measure	The new measure reflects increased engagement to enhance services for members.
c)	How target was set	The target was set on the assumption that DPS staff will visit at least 95% of the Members’ electorate offices each year.
d)	Shortcomings of the measure	Not applicable.
e)	How the measure will enable the committee to assess the impact of the service	This measure will provide the level of engagement with Members and their electorate office staff.

## Performance measures – modifications

### Question 17

For all existing performance measures with an associated target that has been modified in the 2020-21 *Budget Paper No.3: Service Delivery*, please provide:

- a description/purpose of the measure
- the previous target
- the new target and how it was set
- the justification for changing the target
- an explanation of why the target was not met in 2018-19, if applicable and the 2019-20 expected outcome
- the methodology behind estimating the expected outcome in the 2020-21 Budget.

### Response

	Performance measure	
		“Bills and amendments processed accurately through all relevant stages and other business of the House conducted according to law, Standing and Sessional Orders” for Legislative Council.
a)	Description/purpose of the measure	Measure the accuracy in processing of bills and amendments by Department of Legislative Council.
b)	the previous target	100%
c)	the new target and how it was set	98%. This measure was set in consultation with DTF.
d)	the justification for changing the target	The target for 2020-21 is amended due to the increased complexity of the legislative process in the Council. This is due to a range of factors including: the number of political parties; the prevalence of proposed amendments, including Government amendments at sometimes short notice; the necessary interaction with other agencies, such as Chief Parliamentary Counsel, ministerial and parliamentary advisers; and the significant increase in private members bills.
e)	an explanation of why the target was not met in 2018-19, if applicable and the 2019-20 actual	Not applicable. The target was met in 2018-19 and 2019-20. The 2018-19 actual and 2019-20 actual were both 100%.
f)	the methodology behind estimating the expected outcome in the 2020-21 Budget	The target of 98% still reflects a very high expected standard and allows for a minute amount of inaccuracies.



Parliamentary Departments

	Performance measure	"Legislative activities at Parliament House undisrupted by service interruptions or security incidents" for Parliamentary Services.
a)	Description/purpose of the measure	Maintain and secure the Parliamentary Precinct so that it is available for legislative program.
b)	the previous target	95%
c)	the new target and how it was set	98%
d)	the justification for changing the target	Higher target to be achieved.
e)	an explanation of why the target was not met in 2018-19, if applicable and the 2019-20 actual	Not applicable. The target was met in 2018-19 and 2019-20. The 2018-19 actual was 100% and 2019-20 actual was 99.9%.
f)	the methodology behind estimating the expected outcome in the 2020-21 Budget	A higher target is reflective of a very high expected standard by the Department of Parliamentary Services to ensure Parliament can function as required.

	Performance measure	"Reports tabled per annum" in Parliamentary Investigatory Committees
a)	Description/purpose of the measure	Measure the level of activity within Joint Investigatory Committees.
b)	the previous target	28
c)	the new target and how it was set	20
d)	the justification for changing the target	The lower 2020-21 target reflects the reduction in the number of joint investigatory committees and consequential reduction in the number of reports.
e)	an explanation of why the target was not met in 2018-19, if applicable and the 2019-20 actual	The 2018-19 actual was 24 (against the 2018-19 target of 15 which was reduced due to State elections in 2018-19) and 2019-20 actual was 18 (lower due to reduction in number of joint investigatory committees).
f)	the methodology behind estimating the expected outcome in the 2020-21 Budget	The reduction in target is in line with the reduction in number of joint investigatory committees in 2020-21.

*\*\* A number of other measures have been renamed for increased clarity.*

## Employees

### Question 18

Please provide the Department's (actual/expected/forecast) Full Time Equivalent (FTE) staff numbers for the financial years ending 30 June 2019, 30 June 2020 and 30 June 2021:

### Response

a) broken down into employee classification codes

Classification	30 June 2019 (FTE)					30 June 2020 (FTE)					30 June 2021 (Estimate) (FTE)				
	Ongoing	Fixed term	Casual	Total	(% of total staff)	Ongoing	Fixed term	Casual	Total	(% of total staff)	Ongoing	Fixed term	Casual	Total	(% of total staff)
<b>Legislative Assembly</b>															
Grade 1	0.00	0.00	0.00	0.00	0%					0%					0%
Grade 2	10.20	0.00	0.00	10.20	28%	3.60	0.00		3.60	9%	3.60	0.00		3.60	9%
Grade 3	6.80	3.00	0.11	9.91	28%	13.40	3.00		16.40	42%	13.40	3.00		16.40	42%
Grade 4	2.00	0.00	0.00	2.00	6%	3.00	1.00		4.00	10%	3.00	1.00		4.00	10%
Grade 5	6.00	1.00	0.00	7.00	19%	5.40	3.00		8.40	21%	5.40	3.00		8.40	21%
Grade 6	4.80	0.00	0.00	4.80	13%	5.00			5.00	13%	5.00			5.00	13%
Executive Officer Grade 3	1.00	0.00	0.00	1.00	3%	1.00			1.00	3%	1.00			1.00	3%
Executive Officer Grade 1	1.00	0.00	0.00	1.00	3%	1.00			1.00	3%	1.00			1.00	3%
<b>Total Legislative Assembly</b>	<b>31.80</b>	<b>4.00</b>	<b>0.11</b>	<b>35.91</b>	<b>100%</b>	<b>32.40</b>	<b>7.00</b>	<b>0.00</b>	<b>39.40</b>	<b>100%</b>	<b>32.40</b>	<b>7.00</b>	<b>0.00</b>	<b>39.40</b>	<b>100%</b>
<b>Legislative Council</b>															
Grade 1	0.00	0.00	0.00	0.00	0%					0%					0%
Grade 2	6.00	0.00	0.00	6.00	22%	5.90	0.00		5.90	17%	5.90	0.00		5.90	17%
Grade 3	3.80	0.00	0.00	3.80	14%	4.00	0.80		4.80	14%	4.00	0.80		4.80	14%
Grade 4	3.00	0.00	0.71	3.71	14%	6.30	2.00		8.30	24%	6.30	2.00		8.30	24%
Grade 5	3.00	2.60	0.00	5.60	21%	3.00	3.16		6.16	18%	3.00	3.16		6.16	18%
Grade 6	6.00	0.00	0.00	6.00	22%	7.00			7.00	20%	7.00			7.00	20%
Executive Officer Grade 3	1.00	0.00	0.00	1.00	4%	1.00			1.00	3%	1.00			1.00	3%
Executive Officer Grade 1	1.00	0.00	0.00	1.00	4%	1.00			1.00	3%	1.00			1.00	3%
<b>Total Legislative Council</b>	<b>23.80</b>	<b>2.60</b>	<b>0.71</b>	<b>27.11</b>	<b>100%</b>	<b>28.20</b>	<b>5.96</b>	<b>0.00</b>	<b>34.16</b>	<b>100%</b>	<b>28.20</b>	<b>5.96</b>	<b>0.00</b>	<b>34.16</b>	<b>100%</b>
<b>Parliamentary Services</b>															

Parliamentary Departments

Grade 1					0%					0%					0%
Grade 2	6.00	0.00	3.53	9.53	6%	3.00	1.00	1.37	5.37	3%	3.00	1.00	1.37	5.37	3%
Grade 3	40.99	4.00	0.00	44.99	27%	31.20	4.00	1.66	36.86	21%	31.20	4.00	1.66	36.86	22%
Grade 4	23.00	5.60	4.55	33.15	20%	35.40	5.00	5.60	46.00	27%	35.40	5.00	5.60	46.00	27%
Grade 5	35.98	3.00	11.67	50.65	31%	39.58	5.10	11.08	55.76	32%	39.58	5.10	11.08	55.76	33%
Grade 6	17.70	1.00	1.49	20.19	12%	14.50	6.00	0.31	20.81	12%	14.50	6.00	0.31	20.81	12%
Grade 7	1.00	0.00	0.00	1.00	1%	1.00			1.00	1%	1.00			1.00	1%
Executive Officer Grade 3	3.90	0.00	0.00	3.90	2%	3.00	1.00		4.00	2%	2.00			2.00	1%
Executive Officer Grade 2	1.00	0.00	0.00	1.00	1%	1.00			1.00	1%	1.00			1.00	1%
Executive Officer Grade 1	0.00	1.00	0.00	1.00	1%		1.00		1.00	1%		1.00		1.00	1%
<b>Total Parliamentary Services</b>	<b>129.57</b>	<b>14.60</b>	<b>21.24</b>	<b>165.41</b>	<b>100%</b>	<b>128.68</b>	<b>23.10</b>	<b>20.02</b>	<b>171.80</b>	<b>100%</b>	<b>127.68</b>	<b>22.10</b>	<b>20.02</b>	<b>169.80</b>	<b>100%</b>
<b>Joint Investigatory Committees</b>															
Grade 1	0.00	0.00	0.00	0.00	0%				0.00	0%				0.00	0%
Grade 2	0.00	0.00	0.00	0.00	0%				0.00	0%				0.00	0%
Grade 3	6.00	0.00	0.00	6.00	25%	6.20	0.60		6.80	28%	6.20	0.60		6.80	28%
Grade 4	2.00	0.00	0.00	2.00	8%	2.00	2.00		4.00	16%	2.00	2.00		4.00	16%
Grade 5	8.80	1.00	0.00	9.80	41%	6.80	2.00		8.80	36%	6.80	2.00		8.80	36%
Grade 6	6.00	0.00	0.00	6.00	25%	5.00			5.00	20%	5.00			5.00	20%
Executive Officer Grade 3	0.00	0.00	0.00	0.00	0%				0.00	0%				0.00	0%
Executive Officer Grade 2	0.00	0.00	0.00	0.00	0%				0.00	0%				0.00	0%
<b>Total Committees</b>	<b>22.80</b>	<b>1.00</b>	<b>0.00</b>	<b>23.80</b>	<b>100%</b>	<b>20.00</b>	<b>4.60</b>	<b>0.00</b>	<b>24.60</b>	<b>100%</b>	<b>20.00</b>	<b>4.60</b>	<b>0.00</b>	<b>24.60</b>	<b>100%</b>
<b>Members of Parliament</b>															
Legislative Assembly	88.00	0.00	0.00	88.00	69%	88.00			88.00	69%	88.00			88.00	69%
Legislative Council	39.00	0.00	0.00	39.00	31%	40.00			40.00	31%	40.00			40.00	31%
<b>Total Members of Parliament</b>	<b>127.00</b>	<b>0.00</b>	<b>0.00</b>	<b>127.00</b>	<b>100%</b>	<b>128.00</b>			<b>128.00</b>	<b>100%</b>	<b>128.00</b>			<b>128.00</b>	<b>100%</b>
<b>Electorate Officers</b>															
Legislative Assembly	189.35	8.79	24.41	222.55	66%	189.60	14.55	19.35	223.50	68%	189.60	14.55	19.35	223.50	68%
Legislative Council	83.07	18.55	14.45	116.07	34%	85.97	9.43	8.75	104.15	32%	85.97	9.43	8.75	104.15	32%
Party Support	0.00	0.70	0.00	0.70	0%		0.70		0.70	0%		0.00		0.00	0%
<b>Total Electorate Officers</b>	<b>272.42</b>	<b>28.04</b>	<b>38.86</b>	<b>339.32</b>	<b>100%</b>	<b>275.57</b>	<b>24.68</b>	<b>28.10</b>	<b>328.35</b>	<b>100%</b>	<b>275.57</b>	<b>23.98</b>	<b>28.10</b>	<b>327.65</b>	<b>100%</b>

b) broken down into categories of on going, fixed term or casual

#### Assembly

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	31.80	88.55%	32.40	82.23%	32.40	82.23%
Fixed-term	4.00	11.14%	7.00	17.77%	7.00	17.77%
Casual	0.11	0.31%	0.00	0.00%	0.00	0.00%
Total	35.91	100.00%	39.40	100.00%	39.40	100.00%

#### Council

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	23.80	87.79%	28.20	82.55%	28.20	82.55%
Fixed-term	2.60	9.59%	5.96	17.45%	5.96	17.45%
Casual	0.71	2.62%	0.00	0.00%	0.00	0.00%
Total	27.11	100.00%	34.16	100.00%	34.16	100.00%

#### DPS

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	129.57	78.34%	128.68	75.48%	127.68	75.48%
Fixed-term	14.60	8.83%	23.10	12.86%	22.10	12.86%
Casual	21.24	12.83%	20.02	11.66%	20.02	11.66%
Total	165.41	100.00%	171.80	100.00%	169.80	100.00%

**Joint Investigatory  
Committees**

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	22.80	95.80%	20.00	81.30%	20.00	81.30%
Fixed-term	1.00	4.20%	4.60	18.70%	4.60	18.70%
Casual	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	23.80	100.00%	24.60	100.00%	24.60	100.00%

**MPs**

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	127.00	100.00%	128.00	100.00%	128.00	100.00%
Fixed-term	0.00	0.00%	0.00	0.00%	0.00	0.00%
Casual	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	127.00	100.00%	128.00	100.00%	128.00	100.00%

**Electorate  
Officers**

Category	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Ongoing	272.42	80.29%	275.57	83.93%	275.57	84.11%
Fixed-term	28.04	8.26%	24.68	7.52%	23.98	7.32%
Casual	38.86	11.45%	28.10	8.56%	28.10	8.58%
Total	339.32	100.00%	328.35	100.00%	327.65	100.00%

c) according to their gender identification

**Assembly**

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	14.60	40.66%	17.60	44.67%	17.60	44.67%
Women	21.31	59.34%	21.80	55.33%	21.80	55.33%
Self described	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	35.91	100.00%	39.40	100.00%	39.40	100.00%

**Council**

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	14.00	51.64%	14.90	43.62%	14.90	43.62%
Women	13.11	48.36%	19.26	56.38%	19.26	56.38%
Self described	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	27.11	100.00%	34.16	100.00%	34.16	100.00%

**DPS**

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	86.50	52.30%	88.00	51.23%	86.00	51.23%
Women	78.89	47.70%	83.80	48.77%	83.80	48.77%
Self described	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	165.39	100.00%	171.80	100.00%	169.80	100.00%

Joint  
Investigatory  
Committees

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	7.80	32.77%	6.80	27.64%	6.80	27.64%
Women	16.00	67.23%	17.80	72.36%	17.80	72.36%
Self described	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	23.80	100.00%	24.60	100.00%	24.60	100.00%

MPs

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	73.00	57.48%	76.00	59.38%	76.00	59.38%
Women	54.00	42.52%	52.00	40.63%	52.00	40.63%
Self described	0.00	0.00%	0.00	0.00%	0.00	0.00%
Total	127.00	100.00%	128.00	100.00%	128.00	100.00%

Electorate  
Officers

Identification	As at 30/06/2019		As at 30/06/2020		As at 30/06/2021	
	(Actual FTE Number)	(% of total staff)	(Expected FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
Men	133.57	39.37%	125.19	38.13%	124.49	42.51%
Women	204.94	60.40%	202.36	61.63%	202.36	64.78%
Self described	0.80	0.24%	0.80	0.24%	0.80	0.24%
Total	339.31	100.00%	328.35	100.00%	327.65	107.54%

d) for employees identifying as Aboriginal or Torres Strait Islander or having a disability.

**Electorate Officers**

Identification	As at 30-06-2019		As at 30-06-2020		As at 30-06-2021	
	(Actual FTE Number)	(% of total staff)	(Actual FTE Number)	(% of total staff)	(Forecast FTE Number)	(% of total staff)
People who identify as Aboriginal or Torres Strait Islander	0.00	0.00%	2.00	0.61%	2.00	0.61%
People who identify as having a disability	0.00	0.00%	0.00	0.00%	0.00	0.00%
<b>Total</b>	<b>0.00</b>	<b>0.00%</b>	<b>2.00</b>	<b>0.61%</b>	<b>2.00</b>	<b>0.61%</b>



## Contractors, consultants, labour hire arrangements and professional services

### Question 19

- a) What are the main gaps in the Department's capability and capacity identified in the 2019-20 financial year, and expected in the 2020-21 and 2021-22 financial years?
- b) For the 2018-19 financial year, please detail:
  - i. the (actual/expected/forecast) Full Time Equivalent (FTE) numbers of contractors, consultants and labour hire arrangements
  - ii. the corresponding expense(s)
  - iii. the relevant occupation category for the contractors, consultants or labour hire arrangements (for example human resources, executive management, technology).
- c) Where the 2018-19 financial year actual for contractors, consultants and labour hire arrangements, differs by greater than 5 per cent (positive or negative) compared to the estimate/forecast provided in response to the Committee's previous Budget Estimates questionnaires, please explain the reason for this variance.
- d) In light of the new Administrative Guidelines on Engaging Labour Hire and Professional Services for the Victorian Public Service, for the 2019-20 and 2020-21 financial years, please detail:
  - i. the estimated/forecast Full Time Equivalent (FTE) numbers of labour hire and professional services arrangements
  - ii. the corresponding estimated/forecast expense(s)
  - iii. the relevant occupation category for the labour hire and professional services arrangements (for example human resources, executive management, technology).

*Guidance – for definitions of labour hire and professional services arrangements please refer to the Victorian Government, *Administrative Guidelines on Engaging Labour Hire in the Victorian Public Service, 2019*; and the Victorian Government, *Administrative Guidelines on Engaging Professional Services in the Victorian Public Sector, 2019*.*

*Guidance – In responding to this question please provide details about the Department on the same basis of consolidation as is used in the comprehensive operating statement audited by the Victorian Auditor-General's Office in the Department's Annual Report.*

a)

Financial year	Main gaps in capability and capacity
2019-20	<p>Contractors and consultants are engaged for specialist services or experience not available within the organisation such as IT projects, auditing and assurance services, and research in areas where experience and knowledge in a specific field is required (e.g. committee work) and specific legal or technical advice etc.</p> <p>The Departments of the Parliament have extended project management and IT security capability through recent recruitment actions. Temporary agency staff are employed to back fill short-term vacancies in various business units.</p> <p>Use of consultants, contractors and labour hire services provides Parliament the flexibility to manage peak workloads and access specialist skills without incurring ongoing expenses when services are only required for a short period of time. This allows Parliament to achieve outcomes within budgeted resources.</p>
2020-21	
2021-22	

b) See attachment 1 for 2018-19 contractors, consultants and labour hire

	Contractors	Consultants	Labour Hire Arrangements
FTE Number			
Corresponding expense			
Occupation category			

c) See attachment 1 for 2018-19 contractors, consultants and labour hire

Expense type	Estimated/forecast costs for 2018-19 financial year	Actual costs for 2018-19 financial year	Variance	Explanation
Contractor				
Consultant				
Labour Hire Arrangement				

d) See attachment 2 for 2019-20 contractors, consultants and labour hire

Parliamentary Departments

2020-21	Occupation category	Corresponding estimated/forecast expense	FTE Number
<b>Labour hire (Temporary Staff)</b>			
	Planning	\$20,000	0.25 FTE
	IT and Telecommunications	\$20,000	Not Available
	Human Resources	\$65,000	0.70 FTE
	Trades and Services	\$80,000	1.5 FTE
	Security Services	\$106,500	1.0 FTE
<b>Professional services (Contractors &amp; Consultants)</b>			
	Planning	\$ 5,000	Not Applicable, Fixed Fee
	Occupational Health and Safety	\$46,000	Not Applicable, Fixed Fee
	Regulatory Governance and Compliance	\$ 125,000	Not Applicable, Fixed Fee
	Consulting	\$100,000	Not Applicable, Fixed Fee
	Accounting, Auditing, Regulatory Governance and Compliance	\$164,000	Not Applicable, Fixed Fee
	Information Management	\$210,000	Not Applicable, Fixed Fee
	IT and Telecommunications	\$145,000	Not Applicable, Fixed Fee
	Occupational Health and Safety	\$50,000	Not Applicable, Fixed Fee
	Human Resources	\$5,000	0.1 FTE
	Security Services	\$1,240,000	Not Applicable, Fixed Fee
	Communications, Marketing and Media	\$50,000	Not Applicable, Fixed Fee
	Information Technology	\$1,364,600	Not Applicable, Fixed Fee
<b>Professional services (Specialist Professional Services Non-Contractors)</b>			
	Information Technology	\$1,810,600	Not Applicable, Fixed Fee

## Enterprise Bargaining Agreements

### Question 20

- a) Please list all Enterprise Bargaining Agreements (EBAs) that are expected to be completed during the 2020-21 year that affect the Department, along with an estimate of the proportion of your Department's workforce (Full Time Equivalent) covered by the EBA.
- b) Please describe the effect the EBAs listed above have had on estimates of 2020-21 employee benefits.

### Response

a)

The Parliamentary Officer Enterprise Agreement nominally expired on 1 December 2019. A new Agreement is under negotiation that will cover 246 FTE (all non-executive Parliamentary Officers).

The Electorate Officer Enterprise Agreement nominally expired on 30 September 2020. A new Agreement is under negotiation that will cover 320 FTE (all Electorate Officers).

b)

The Parliamentary Officer Enterprise Agreement is intended to be a nexus agreement with the VPS Agreement providing the same salary increases from 20 March 2020, the same 4 year period of operation and the same classification system. The retrospective salary increase may have an impact on 2020-21 employee benefits (\$0.117m). The 2% salary increase during 2020-21 is within the State Government Wages Policy and indexation, however any other cost from the Agreement will require productivity offsets.

The Electorate Officer Enterprise Agreement is intended to remain within the State Government Wages Policy and indexation, however any other cost from the Agreement will require productivity offsets and/or supplementary funding.

## Advertising – expenditure

### Question 21a

Please provide a list of forecast/budgeted advertising expenditure (excluding COVID-19 advertising campaign) for the Department and its portfolio agencies in 2020-21 and across the forward estimates, including the following:

- total expenditure
- breakdown of expenditure by medium (for example, radio/TV/print/social media etc.)
- campaign title and date
- objectives and outcomes
- global advertising costs for recruitment (i.e. it is not necessary to breakdown costs for recruitment of every vacancy).

### Response

Parliament of Victoria does not have an advertising program similar to other government departments. The advertising expenditure is mainly incurred by the Members of Parliament through their Electorate Office and Communications (EO&C) budget in relation to Members' communication with their constituents. Members are provided with an overall amount for their EO&C budget. No specific allocation for advertising is made within EO&C budget. The Members advertising expenditure was \$2.3m in 2019-20 and 0.5m in the 1st quarter of 2020-21.

The Parliamentary departments advertising expenditure is mainly related to promotion of committee inquiries and community engagement. In 2020-21 advertising budget of a total of \$85K was allocated for the following activities:

Community & Public engagement	\$27K
Promotion of the Parliament's tours and outreach program	\$10K
Promotion of committee inquiries and calls for submissions	\$48K

**Question 21b****Not Applicable**

Please provide details of advertising costs related to COVID-19 including:

- i) the budget allocated to the department in 2019-20 and 2020-21
- ii) actual cost as at 30 June 2020 (from the 2019-20 budget)
- iii) actual cost as at 01 October 2020 (from the 2020-21 budget)
- iv) outcomes achieved

Please provide the same information for CALD communities advertising expenditure relating to COVID-19.

	<b>Budget allocated</b>	<b>Actual cost</b>	<b>Outcomes achieved</b>
2019-20			
2020-21			
<b>CALD communities</b>			
2019-20			
2020-21			

## Relationship between the Commonwealth, National Cabinet and Victoria

### Question 22

Not Applicable

- a) What impact have developments at the Commonwealth level had on the Department's 2020-21 Budget?

## Service delivery

### Question 23

*Budget Paper No.3: Service Delivery* presents departmental performance statements that state the Department's outputs by departmental objectives.

Please provide by ministerial portfolio, the relevant output(s), objective(s), objective indicator(s) and performance measure(s) as provided in the 2020-21 Budget.

Please also indicate in the response where changes have occurred in the output structure since the 2019-20 Budget.

### Response

All output measures for Parliamentary departments are generated internally.

DTF introduced departmental objective and indicators in the 2012-13 output statements. Parliament wrote to the Secretary of DTF on 22 Nov 2011 that the Government's Performance Management Framework does not apply to Parliament of Victoria. Parliament is not a Government Department that delivers outputs (goods and services) to the community and contributes to Government's priorities. The principle applied to this matter is the separation of powers.

As such, Parliament has not included any departmental objectives or indicators for Parliament's objectives. Parliament has only included Parliament's strategic objectives that are agreed by the Presiding Officers at the start of each Parliamentary term.

## Question 24

Please provide by ministerial portfolio a list of the agencies/entities/bodies and their category (for example statutory/administrative office/authority) to which the information contained in this questionnaire relates.

### Response

Legislative Council

Legislative Assembly

Department of Parliamentary Services

Joint Investigatory Committees

*Please note, Victorian Auditor-General's Office, Victorian Inspectorate, Victorian Ombudsman, Parliamentary Budget Office and Independent Broad-based Anti-corruption Commission are not included in this response. Information published in State Budget Papers include these agencies.*



## Social procurement

### Question 25

#### Not Applicable

- What Social Procurement Framework objectives is the Department prioritising and what progress has been made toward improving the Department's performance against these objectives?
- What opportunities have been identified in the Department's Social Procurement Strategy (SPS) for increasing its direct social procurement and what progress has been made to implement these opportunities?
- What social outcomes will be measured by the Department to assess the benefits of its SPS?
- How are employees informed about the Department's SPS and how does the Department record and track social procurement employee education?

## Implementation of previous recommendations made by the Committee

### Question 26

Please provide an update on the status of the implementation of each of the below:

- Committee recommendations that were made in the *Report on the 2017-18 Budget Estimates* and supported by the Government but had not been fully implemented at the time of the 2019-20 Budget Estimates questionnaire.
- Committee recommendations that were made in the *Report on the 2018-19 Budget Estimates* and supported by the Government.

### Response

#### Update on the implementation of recommendations made in the *2017-18 Budget Estimates Report*

Department	Recommendation supported by Government	Actions taken at the time of 2019-20 Budget estimate questionnaire	Update on status of implementation
Department of Transport	Recommendation 9: The transparency of the Level Crossing Removal Program be enhanced with the regular publication of the latest Australian Level Crossing Assessment Model data on risks by individual level crossings and details of the	The Public Transport Victoria (PTV) is currently in the process of preparing the Australian Level Crossing Assessment Model (ALCAM) data for publication via the Data Vic website. PTV has reviewed similar data published by other jurisdictions and has reviewed the current	Not Applicable

	\$1.4 billion Metropolitan Network Modernisation Program	data sets to ensure that they are fit for purpose. Discussions have also taken place with the Department of Premier and Cabinet (DPC) Open Data Team regarding requirements to enable publishing on the Data Vic website. It is anticipated that the data will be available for publication by the end of 2019.	
Department of Treasury and Finance	Recommendation 23: The Department of Treasury and Finance provide guidance to departments on developing risk management indicators that will objectively measure agencies' risk over time.	A review of the Victorian Government Risk Management Framework (VGRMF) has commenced which, among other things, will include the consideration of framework revisions aimed at improving guidance on the management of interagency risk and its potential reporting in the Model Report, and the use of key risk indicators and related analytics to help departments identify risks and the effectiveness of risk controls. The review findings, including any revisions to the VGRMF, are planned to be provided to the Assistant Treasurer for his consideration during the 2019–20 Financial Year.	Not Applicable
Department of Treasury and Finance	Recommendation 27: The Department of Treasury and Finance update the Model Report to require agencies that are involved in the management of interagency and State-wide risks to describe their contribution to the management of these risks as well as to include details of the lead agency		Not Applicable

### Update on the implementation of recommendations made in the 2018–19 Budget Estimates Report

Department	Recommendation supported by Government	Actions taken at the time of 5 March 2019	Update on status of implementation
Department of Education and Training/ Department of Environment, Land, Water and Planning/Department of Justice and Community Safety/ Parliamentary Departments	RECOMMENDATION 2: Departments begin collecting data on the proportion of their workforce who have a disability based on their own payroll and human resources systems, in order to establish baseline data and meet the recruitment targets set out in the Government's Every Opportunity: Victorian economic participation plan for people with disability 2018-2020.	The Government supports this recommendation. Departments will enhance reporting systems to meet the recruitment targets set out in the Government's <i>Every Opportunity: Victorian economic participation plan for people with disability 2018-2020</i> .	<a href="#">This data has been collected for all new staff from 2018 onwards. The Departments of the Parliament will progress the implementation of the Disability and Inclusion Action Plan that will include a baseline survey across existing staff.</a>

Parliamentary Departments

Department of Treasury and Finance	<p>RECOMMENDATION 5: The Department of Treasury and Finance introduce guidelines to increase uniformity in defining and applying labour hire requirements clearly across all departments</p>	<p>The Department of Treasury and Finance (DTF) notes that the labour hire (Staffing Services) State Purchasing Contract and its associated User Guide currently provides departments with instructions and guidance on the use of labour hire.</p> <p>Further work is being undertaken by the Department of Premier and Cabinet, with support from DTF, to increase uniformity of labour hire requirements for all departments.</p> <p>In addition, DTF is also investigating options to establish a standard methodology for collection of labour hire data across departments and is currently pursuing technology improvements to achieve this.</p>	Not Applicable
Department of Jobs, Precincts and Regions	<p>RECOMMENDATION 11: The performance measure identifying attendance at creative facilities be amended to allow for attendance at individual facilities to be identified.</p>	<p>The Department of Jobs, Precincts and Regions supports this recommendation.</p>	Not Applicable
Department of Treasury and Finance	<p>RECOMMENDATION 13: Departments should review their performance measures to ensure they give a balanced and complete performance picture of what the output is trying to achieve.</p>	<p>Under the current Performance Management Framework, Ministers have responsibility for the quantum and scope of the output performance measures relevant to their portfolio, including the mix of quality, quantity, timeliness and cost performance measures.</p> <p>The Department of Treasury and Finance will continue to work with departments to support portfolio Ministers to comply with the Framework through the ongoing review, monitoring, and assessment of the relevance of all performance measures.</p>	Not Applicable
Department of Treasury and Finance	<p>RECOMMENDATION 14: The Department of Treasury and Finance review all performance measures with a target of 100 per cent and, where</p>	<p>The current Performance Management Framework provides guidance to departments that targets of 0 or 100 per cent should not be used in most cases as they have no capacity to</p>	Not Applicable

Parliamentary Departments

	appropriate, work with relevant departments to replace these in the 2019-20 Budget with more meaningful and challenging performance metrics that drive continuous improvement.	demonstrate continuous improvement from year to year and may not be sufficiently challenging. The Department of Treasury and Finance, jointly with departments, undertakes annual reviews of departmental objectives, outputs and performance measures for continued relevance and robustness. The Department of Treasury and Finance will work with departments to review all performance measures with a target of 100 per cent and, where appropriate, make recommendations to the relevant portfolio to ensure that the performance measures are meaningful, relevant and robust.	
Department of Transport	RECOMMENDATION 15: The Department of Economic Development, Jobs, Transport and Resources include additional performance measures in the budget papers that more comprehensively capture the key elements of the latest myki contract and performance regime.	The Department of Transport will consider new performance measures relating to the myki ticketing system to ensure key elements of myki operations are evaluated.	Not Applicable
Department of Treasury and Finance	RECOMMENDATION 16: The Department of Treasury and Finance work with departments to review and strengthen the comprehensiveness of performance measures in the budget papers to ensure they provide balanced insights into the performance of all material aspects of funded activities.	Under the current Performance Management Framework, Ministers have responsibility for the quantum and scope of the output performance measures relevant to their portfolio, including the mix of quality, quantity, timeliness and cost performance measures. The Department of Treasury and Finance will continue to work with departments to support portfolio Ministers to comply with the Framework through the ongoing review, monitoring, and assessment of the relevance of all performance measures.	Not Applicable
Department of Treasury and Finance	RECOMMENDATION 17: The Department of Treasury and	The Government remains committed to ensuring public money is spent in an	Not Applicable

Parliamentary Departments

	<p>Finance review the performance measures in the budget papers and consider establishing a system for certifying targets proposed by departments to assure they are sufficiently challenging, and that the basis for these decisions is documented in the budget papers.</p>	<p>accountable and transparent manner and is focused on improving the return Victorians receive from existing programs. A key mechanism to achieve this is through the departmental performance statement. The departmental performance statement is an agreement between Portfolio Ministers and the Assistant Treasurer (on Government’s behalf). It certifies the goods and services the Government intends to deliver in the coming financial year. For new funding decisions made during the annual budget process, performance measures and targets are agreed between Portfolio Ministers and the Government. Improving the extent to which new funding impacts performance measures has been an area of focus for Government in recent budgets. For existing programs, performance measures and targets are reviewed and agreed (effectively certified) by Portfolio Ministers and the Assistant Treasurer through the development of the departmental performance statement, supported by advice from departments. To support improved accountability for performance, the Government will consider strengthening departmental requirements for setting output performance measures and targets, to ensure targets are realistic and achievable and better inform Government and the Parliament.</p>	
Department of Treasury and Finance	<p>RECOMMENDATION 18: That the Department of Treasury and Finance, in consultation with all other departments and the Victorian Auditor-General, establish arrangements for systematically</p>	<p>The Government has well established arrangements for the review and approval by Portfolio Ministers of performance measures and targets through the annual budget process. For example, departmental performance statements are prepared by</p>	<p>Not Applicable</p>

Parliamentary Departments

	<p>reviewing and assuring the adequacy of controls in place within agencies for reporting relevant, appropriate and accurate performance information to Parliament against targets set in the budget papers.</p>	<p>departments on behalf of Portfolio Ministers, and in consultation with the Department of Treasury and Finance. The Assistant Treasurer endorses departmental performance statements and provides suggested improvements. Variations against the targets are reported in budget papers and departmental annual reports.</p> <p>The Model Report for Victorian Government Departments establishes minimum disclosure requirements for the reporting of performance measures in departmental annual reports. Supporting these disclosure requirements, the Standing Directions under the <i>Financial Management Act 1994</i>, specifically Direction 3.4, require the accountable officer (the Secretary) of a department to establish an effective internal control system to produce reliable internal and external reports, including of performance in the annual report of operations. This ensures performance information is accurate and free from error. Before its publication, the performance information contained within the annual report of operations is approved by the accountable officer of a department, with a formal declaration included in the report.</p> <p>The Government will continue to provide support to Portfolio Ministers and departments through these established processes.</p>	
<p>Department of Treasury</p>	<p><b>RECOMMENDATION 20:</b> The Department of Treasury and Finance in conjunction with the Victorian Commission for Gambling and Liquor Regulation and Major Projects Victoria review and where necessary strengthen existing</p>	<p>The Department of Treasury and Finance will work with the Department of Justice and Community Safety and the Department of Jobs, Precincts and Regions to review and where necessary strengthen existing performance measures to improve transparency</p>	<p>Not Applicable</p>

Parliamentary Departments

	performance measures in the budget papers so that they provide transparent insights into the performance of all projects and/or funded activities.	of these measures, consistent with the current Performance Management Framework.	
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## DTF/DOT only – Large scale infrastructure projects

Not Applicable

### Question 27

For the North East Link, Melbourne Airport Rail, West Gate Tunnel, Suburban Rail Loop and the Level Crossing Removal Program please provide the information requested in the tables below regarding expenditure and outcomes.

#### Response

##### Expenditure

<b>Project name</b>	
TEI at announcement	
Actual cost of the program to date (i.e. cost since announcement)	
The amount allocated to the project/program in the 2020-21 Budget	
Amount forecast for the project/program in 2021-22	
Amount forecast for the project/program in 2022-23	
Amount forecast for the project/program in 2023-24	
How the Department will report on expenditure in relation to the project/program as it progresses	

##### Outcomes

<b>Project name</b>	
The outcomes achieved by the project/program to date	
The anticipated outcomes of the project/program in 2020-21 and across the forward estimates	
How the Department will report on the outcomes achieved by the project/program as it progresses.	



## DTF only – General government asset contingencies not allocated to departments

### Not Applicable

#### Question 28

- a) In the 2019-20 revised budget, the general government asset contingencies not allocated to departments was \$3,125 million. Please provide the actual total general government asset contingencies as at 30 June 2020 and please state which departments received funding through the asset contingencies during the 2019-20 financial year, if any.

2019-20 Revised Budget	\$3 125 million
2019-20 Actual	
Departments that received contingency funding if any	

- b) Please provide a detailed explanation for the year on year variances occurring in the amounts allocated under the 'decisions made but not yet allocated' line item in the general government asset contingencies.

	2020-21 budget	2021-22 estimate	2022-23 estimate	2023-24 estimate
Decisions made but not yet allocated				
Explanation for year on year variance				

## DTF only – Economic forecast

Not Applicable

### Question 29

*Budget Paper No.2: Strategy and Outlook*, Table 2.1, provides forecasts for the following indicators:

- real gross state product
- employment
- unemployment rate
- consumer price index
- wage price index
- population.

Variance analysis

- a) For each of the above indicators, please provide a detailed explanation for the variance when comparing the same year in the 2019-20 Budget and the 2020-21 Budget, including the assumptions used to forecast the specific indicator.

Trend analysis

- b) For each of the above indicators, when comparing one year to the next in the 2020-21 Budget, please explain the reason for the variance and provide details for any improvement or deterioration for the indicator.

a)

Economic indicator	
Year for which variance relates	
Actual in 2019-20	
Forecast/projection in 2020-21	
Variance	
Reason for variance	

b)

	2018-19 Actual	2019-20 Actual	2020-21 Forecast	2021-22 Forecast	2022-23 projection	2023-24 projection
Real gross state product						
Variance						
Explanation for any variance year over year						
Employment						
Variance						
Explanation for any variance year over year						
Unemployment rate						
Variance						
Explanation for any variance year over year						
Consumer price index						
Variance						
Explanation for any variance year over year						
Wage price index						
Variance						

Explanation for any variance year over year						
Population						
Variance						
Explanation for any variance year over year						

**Impact of economic emergency and recovery initiatives**

Deloitte Access Economics modelled the economic impact of the COVID-19 response initiatives. In August 2020 the results showed that the Victorian Government’s response initiatives are expected to partly offset some of the large negative impacts on the Victorian economy and jobs from the COVID-19 crisis relative to a ‘no additional initiatives scenario’.

Please provide the following information.

- a) the assumed total amount of government expenditure to respond to COVID-19 – year breakdown by 2019-20 and 2020-21
- b) the actual total government expenditure on COVID-19 responses – year breakdown 2019-20 and 2020-21
- c) the updated GSP and number of jobs protected to reflect the COVID-19 roadmap to reopening

## DTF only – Macro-economic impacts on the State’s fiscal aggregates 2020-21

Not Applicable

### Question 30

Please quantify the impacts of COVID–19 and the bushfires December-January 2019-20 on the State’s fiscal aggregates in 2020-21. Please provide details on the increase/decrease in net result from transactions, government infrastructure investment, and net debt.

### Response

\$m	2019-20 Revised Budget (a)	Change	COVID-19 (b)	Bushfire (c)	All other (d)	2020-21 Budget (a+b+c+d)
Revenue	70 951	+ or -				
Expenditure	70 333	+ or -				
<b>Net result from transactions</b>	<b>618</b>					
Government infrastructure investment	15,800					
GGs Net debt	40,300					

## DTF only – Grants

### Not Applicable

#### Question 31

*Budget Paper No.5: Statement of Finances, Table 4.4<sup>1</sup>*, details the expected total grant revenue to be received by Victoria in 2019-20 by grant type.

For the 'General purpose grants – goods and services tax' line item if there is a variance:

- a) between the 2019-20 budget figure in the 2019-20 Budget and the 2019-20 revised figure in the 2020-21 Budget, please explain the:
  - i. reason for the variance
  - ii. impact of the variance on Victoria
  - iii. action taken in response to expected changes in the value of general purpose grants.
  
- b) from year to year in the 2020-21 Budget please explain the:
  - i. reason for any variance
  - ii. impact of the variance on Victoria
  - iii. action taken in response to expected changes in the value of general purpose grants.

#### Response

a)

Line item	2019-20 budget	2019-20 revised	Variance 2019-20 budget vs. 2019-20 revised	Impact on Victoria	Action taken
General purpose grants - goods and services tax					

<sup>1</sup> Assuming the table numbers have changed in the 2020-21 Budget, this is referring to the grant revenue table equivalent to the 2019-20 Budget Paper 5, Table 4.4: Grant revenue, pg. 172.

b)

	<b>2019-20 revised</b>	<b>2020-21 budget</b>	<b>2021-22 estimate</b>	<b>2022-23 estimate</b>	<b>2023-24 estimate</b>
General purpose grants - goods and services tax					
Variance					
Reason for any variance year over year					
Impact of the variance on Victoria					
Action taken in response to expected changes in the value of general purpose grants					

**Question 32**

*Budget Paper No.5: Statement of Finances*, Table 4.6,<sup>2</sup> lists Commonwealth grants for specific purposes, with detailed tables by expenditure category, Tables 4.7 to 4.13.<sup>3</sup>

For each line item of the detailed tables by expenditure labelled ‘Other’ in the 2020-21 Budget, for both years listed (2019-20 revised and 2020-21 budget) that has a value exceeding \$10 million, please provide details of the grants to which they relate.

**Response**

Table number	Grant details	2019-20 revised	2020-21 budget

<sup>2</sup> Assuming the table numbers have changed in the 2020-21 Budget, this is referring to the table equivalent to the 2019-20 Budget Paper 5, Table 4.6: Grants for specific purposes, pg. 176.

<sup>3</sup> Assuming the table numbers have changed in the 2020-21 Budget, this is referring to the tables equivalent to the 2019-20 Budget Paper 5, Table 4.7: Payments for affordable housing, pg. 176, Table 4.8: Payments for community services, pg. 177, Table 4.9: Payments for education services, pg. 178, Table 4.10: Payments for environment services, pg. 178, Table 4.11: Payments for health services, pg. 179, Table 4.12: Payments for infrastructure services, pg. 179, Table 4.13: Payments for contingent and other services, pg. 180.



## DTF only – Equity funding

Not Applicable

### Question 33

Does the Government expect to receive equity funding as an alternative to traditional grant payments made by the Commonwealth over 2020-21 and the forward estimates? If so, please detail which projects will receive this funding and the amount.

### Response

## DTF only – Land transfer duty

### Not Applicable

#### Question 34

*Budget Paper No.5: Statement of Finances, Table 4.2, provides taxation revenue forecasts across the forward estimates broken down by source.*

For the 'Land transfer duty' line item if there is a variance greater than 5 per cent (positive or negative) or greater than \$50 million (positive or negative) when comparing:

Variance analysis

- a) the same year in the 2019-20 Budget and the 2020-21 Budget, please explain the reason for the variance for each year.

Trend analysis

- b) one year to the next in the 2020-21 Budget please explain the reason for the variance.

#### Response

a)

Year for which variance relates	
Budget/estimate in 2019-20 Budget	
Budget/estimate in 2020-21 Budget	
Variance	
Reason for variance	

b)

	2019-20 revised	2020-21 budget	2021-22 estimate	2022-23 estimate	2023-24 estimate
Land transfer duty					
Variance					
Explanation for the variance year over year					

## DTF only – Public Private Partnerships – modifications and accountability

Not Applicable

### Question 35

Please detail all Public Private Partnerships (PPP) currently under construction in the 2020-21 year as per the 2020-21 Budget, which in comparison to the 2019-20 Budget have changed their:

- name
- scope
- Total Estimated Investment (by greater than 5 per cent (positive or negative))
- timelines (including estimated completion date and key stages/milestones of the project)
- which government entity and portfolio is responsible for delivery of the project or components of the project.

Please provide an explanation for these changes.

### Response

	2019-20 Budget	2020-21 Budget	Explanation for change
Name			
Scope			
Total Estimated Investment			
Timelines			
Government entity and portfolio responsible for delivery			
Name			
Scope			
Total Estimated Investment			
Timelines			
Government entity and portfolio responsible for delivery			



## DTF only – Net Debt

Not Applicable

### Question 36

*Budget Paper No.2: Strategy and Outlook*, Table 1.1, provides general government fiscal aggregates for net debt and net debt to gross state product (GSP).

Variance analysis

- a) For the 'Net debt' and 'Net debt to GSP' line items, please explain the reason for the variance when comparing the same year in the 2019-20 Budget and the 2020-21 Budget.

Trend analysis

- b) For the 'Net debt' and 'Net debt to GSP' line items, when comparing one year to the next in the 2020-21 Budget, please explain the reason for the variance, including the major projects that contributed to any variance in net debt.

### Response

a)

Year for which variance relates	
Actual in 2019-20	
Forecast/estimate in 2020-21	
Reason for variance	

b)

	2019-20 revised	2019-20 actual	2020-21 estimate	2021-22 estimate	2022-23 estimate	2023-24 estimate
Net debt						
Variance						
Explanation for any variance year over year						
List of major projects that contributed						
Net debt to GSP						

Variance						
Explanation for any variance year over year						

### Question 37

The Treasury Corporation Victoria (TCV) forecast a funding requirement of \$20-24 billion in the 2020-21 Budget. The funding requirement comprises of \$10-14 billion in additional funding and \$10.2 billion in prior commitments.<sup>4</sup>

- a) Please provide the following details for the funding requirement – 2020-21 Budget:
- the funding requirement for 2020-21
  - the amount allocated to fund COVID-19 measures by department
  - the amount allocated to fund infrastructure program by department
  - the amount allocated to fund other activities by department
  - the total funding allocated to the department

Funding task required 2020-21						Please note here.
	Department	COVID-19 measures (a)	Infrastructure program (b)	Other activities (c)	Amount allocated (a+b+c)	Comments
1.	Courts					
2.	Education and Training					
3.	Environment, Land, Water and Planning					
4.	Health and Human Services					
5.	Jobs, Precincts and Regions					
6.	Justice and Community Safety					
7.	Premier and Cabinet					
8.	Transport					
9.	Treasury and Finance					
	<b>Total</b>					

<sup>4</sup> Treasury Corporation Victoria, *Funding Update*, <https://www.tcv.vic.gov.au/tcv-bonds/funding/funding-requirement> accessed 11 September 2020

b) Please outline the impact of the funding requirement of 2020-21 on both GGS and NFPS net debt.

c) The TCV's total debt outstanding as at July 2020 is at a historical high at \$57.1 billion.<sup>5</sup> Please provide the Victorian Government's ability to service the outstanding debt and TCV's outlook on when or if debt would reach pre-pandemic levels.

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<sup>5</sup> Treasury Corporation Victoria, *Funding Update*, <https://www.tcv.vic.gov.au/tcv-bonds/outstanding-borrowing/total-outstandings> accessed 11 September 2020

### Question 38

*Budget Paper No.2: Strategy and Outlook*, Table 1.3, provides financial measures and targets that support the Government's long-term financial management objectives.

The target for the financial measure of net debt in the 2019-20 Revised Budget, is 'General government net debt as a percentage of GSP [gross state product] be maintained at a sustainable level over the medium term'.<sup>6</sup>

In the 2019-20 Revised Budget, net debt is projected to be \$57.8 billion by 2022-23, \$2.9 billion (or 5.3%)<sup>7</sup> higher than projected in the 2019-20 Budget.

- a) Please provide the definition of 'sustainable debt' used in 2019-20 Budget.
- b) How will general government net debt as a percentage of GSP be maintained at a sustainable level?

### Response

<sup>6</sup> Department of Treasury and Finance, *Budget Paper No.2: 2019-20 Strategy and Outlook*, Melbourne 2018, p. 7.

<sup>7</sup> Department of Treasury and Finance, *Budget update 2019-20*, Melbourne 2019, p. 4 (Committee calculation)



## DTF only – 2019-20 Budget revenue initiatives

Not Applicable

### Question 39

Regarding the revenue generating initiatives announced in the 2019-20 Budget please provide an explanation for the variances (5 per cent positive or negative) between the budget estimates and current estimates and any costs anticipated/forecast/incurred by the State in relation to legal proceedings concerning the initiatives.

### Response

	2019-20 (\$million)	2020-21 (\$million)	2021-22 (\$million)	2022-23 (\$million)	Costs anticipated/forecast/incurred for legal proceedings
Harmonisation of foreigner property surcharges – absentee landowner surcharge	\$45.7 (anticipated revenue)  \$ X (current estimate)	\$45.7 (anticipated revenue)  \$ X (current estimate)	\$49.7 (anticipated revenue)  \$ X (current estimate)	\$55 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					
Expand the qualifying provisions for the corporate reconstruction duty relief	\$36 (anticipated revenue)  \$ X (current estimate)	\$36 (anticipated revenue)  \$ X (current estimate)	\$36 (anticipated revenue)  \$ X (current estimate)	\$36 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					
Motor vehicle duty – luxury vehicles	\$61 (anticipated revenue)  \$ X (current estimate)	\$64.1 (anticipated revenue)  \$ X (current estimate)	\$66.5 (anticipated revenue)  \$ X (current estimate)	\$69.1 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					

Parliamentary Departments

Removing the exemption for gold from royalties	\$8 (anticipated revenue)  \$ X (current estimate)	\$16 (anticipated revenue)  \$ X (current estimate)	\$16 (anticipated revenue)  \$ X (current estimate)	\$16 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					
Harmonisation of foreigner property surcharges – land transfer duty surcharge	\$23.2 (anticipated revenue)  \$ X (current estimate)	\$32.9 (anticipated revenue)  \$ X (current estimate)	\$36.2 (anticipated revenue)  \$ X (current estimate)	\$39.6 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					
Remove the land tax exemption for contiguous land in metropolitan areas	\$10.9 (anticipated revenue)  \$ X (current estimate)	\$10.9 (anticipated revenue)  \$ X (current estimate)	\$10.9 (anticipated revenue)  \$ X (current estimate)	\$10.9 (anticipated revenue)  \$ X (current estimate)	
Explanation for variance					

## Parliamentary Departments

### Attachment 1 - Question 19 (2018-19 Consultants, Contractors, Temporary Staff & Specialist Professional Services)

Supplier	2018-19 Expense Forecast (as at 31Mar19)	Actual costs for 2018-19 financial year	Service Received	Occupation Category	Once Off/Ongoing	Estimated Yearly FTE or Period of Service (2018-19)
<b>Consultants</b>						
KORN FERRY HAY GROUP PTY LTD	9,680	9,680	Consultancy to produce a remuneration strategy and benchmarking analysis for DPS executive positions reporting to the Secretary, DPS.	Human Resources	Once off	Fixed fee
NOUS GROUP PTY LTD	171,200	171,245	Parliamentary services review of OD and Hansard business units.	Planning	Once off	Fixed fee
IEDEX ON LINE PTY LTD	1,000	1,000	Contractor meeting with staff to explain climate survey results, and provide report to staff.	Analyst	Once off	1 week
CONVERGENCE DESIGN AUSTRALIA P/L	22,937	22,937	Assessed Parliament's heritage collections and provided a report.	Asset Management and Planning	Once off	Fixed fee
YLAB Global (Foundation for Young Australians)	25,000	25,000	Coordinate a youth engagement project involving a community consultation process with young Victorians on their engagement with Parliament.	Communications, Marketing and Media	Once off	Services from April 2019 to September 2019
PARITY TECHNOLOGY CONSULTING PTY LTD	14,320	14,820	Development of AV standard for Parliamentary Precinct.	IT and Telecommunications	Once off	Fixed fee
M & T CONSULTING ENGINEERS PTY LTD	1,200	-	Professional IT services - Investigation report, RFO documentation for Parliament House generator. This expense was forecasted in 2018-19 but the actual cost was incurred in 2019-20.	Information Technology	Once off (Project)	1 day
<b>Total</b>	<b>245,337</b>	<b>244,682</b>	<b>Variance &lt; 5%</b>			
<b>Contractors</b>						
Business Unit						
NATIONAL PARKING CONSULTANTS	8,100	8,100	Provide car park rate report for 2019 FBT.	Accounting	Ongoing	Fixed fee
D & D TAXATION CONSULTING	9,570	10,065	Review and lodgement of 2019 FBT Return.	Accounting	Ongoing	Fixed fee
PRICEWATERHOUSE COOPERS	144,975	66,341	Internal audit, assurance and review services.	Accounting, Auditing, Regulatory Governance and Compliance	Ongoing	Fixed fee
IPI CONSULTING	61,040	60,720	Review and assurance services - 2018-19 Budget Estimates Report (PAEC).	Analyst	Once off	12Apr19 till 30Apr19
PAPILLON CONSULTING GROUP PTY LTD	10,315	2,315	Employment related services.	Human Resources	Once off	0.05 FTE
INSIGHT ENTERPRISES AUSTRALIA PTY LTD	49,124	41,444	Professional IT services - SharePoint maintenance and support.	Information Technology	Ongoing	Maintenance and support
INTEGR8IT	140,140	142,260	Professional IT services - Server support, development, monitoring (maintenance and support).	Information Technology	Ongoing	0.4 FTE
OLIKKA	82,664	121,832	Professional IT services - SCCM system maintenance and support.	Information Technology	Ongoing	Maintenance and support
SPRINGWOOD SYSTEMS PTY LTD	107,839	125,018	Professional IT services - Symantec antivirus activity services.	Information Technology	Ongoing	0.4 FTE
PRIMEQ PTY. LTD	67,793	61,255	Professional IT services - Oracle financial system maintenance and support.	Information Technology	Ongoing	Maintenance and support
RED ROCK CONSULTING	7,600	7,600	Professional IT services - Oracle E-business suite.	Information Technology	Ongoing	Maintenance and support
IVANTI UK LTD	17,500	17,500	Professional IT Services - Service desk management system (maintenance and support).	Information Technology	Ongoing	Maintenance and support
TALENT INTERNATIONAL (VIC) PTY LTD	53,956	72,402	Professional IT Services - Network administrator services.	Information Technology	Once off	2 months
AIRLOOM HOLDINGS PTY LTD	24,900	24,900	Professional IT services - Senior F5 engineering services.	Information Technology	Once off	72 hours
EPISERVER AB	3,200	600	Professional IT services - Episerver expert services.	Information Technology	Once off	3 hours
OUTCOMEX PTY LTD	1,500	1,500	Professional IT services - Online support of wireless migrations.	Information Technology	Once off	4 hours
PERFEKT PTY LTD	-	18,360	Professional IT services- Health Check of Commvault services.	Information Technology	Once off	8 hours/day- 7 days- Feb 2019-June 2019
BLISS MEDIA PTY LTD	-	11,585	Professional IT services- Audit and Assistance of ANZACATT site.	Information Technology	Once off	20 hours- May 2019-June 2019
CENTORRINO TECHNOLOGIES PTY LTD	-	2,094	Professional IT Services- Provisioning services for ANZACATT.	Information Technology	Once off	1 day in Jun-19
SCOTT CAMPBELL	7,050	10,250	Technical support for audio visual services.	IT and Telecommunications	Once off	Fixed fee
JEREMY GANS	93,068	117,742	Specialist human rights advisory services to scrutinise bills and regulations introduced in Parliament.	Legal	Ongoing	Fee for service
SARALA FITZGERALD	27,875	27,875	Specialist human rights advisory services to scrutinise bills and regulations introduced in Parliament.	Legal	Ongoing, until Feb-19	Fee for service
ANIC BUSINESS SERVICES	7,500	7,500	Support services to Parliamentary Audit Committee from independent member.	Regulatory Governance and Compliance	Ongoing	N/A
DEXIS PTY LTD	3,350	3,350	2018-19 Business Planning for Joint Investigatory Committees.	Planning	Once off	Fixed fee
DEXIS PTY LTD	5,000	5,000	2018-19 Business Planning for Department of Parliamentary Services.	Planning	Once off	Fixed fee
DEXIS PTY LTD	-	14,300	2019-20 Business Planning for Legislative Assembly.	Planning	Once off	Fixed fee
DEXIS PTY LTD	-	24,200	2019-2022 Strategic Planning Workshop (Parliamentary Departments).	Planning	Once off	Fixed fee
TMS CONSULTING PTY LTD	-	4,200	2019-20 Business Planning for Joint Investigatory Committees.	Planning	Once off	Fixed fee

Parliamentary Departments

Attachment 1 - Question 19 (2018-19 Consultants, Contractors, Temporary Staff & Specialist Professional Services)

Supplier	2018-19 Expense Forecast (as at 31Mar19)	Actual costs for 2018-19 financial year	Service Received	Occupation Category	Once Off/Ongoing	Estimated Yearly FTE or Period of Service (2018-19)
WILSON SECURITY PTY LTD	1,091,749	1,082,914	Contracted security services.	Security Services	Ongoing	The expenditure is for security staff at Parliament House working based on sitting patterns, after hours events and functions. The sitting hours and after hours functions cannot be predicted accurately.
CAVAL LIMITED	-	28,331	Storage for Newspapers Collection: 22 single bays - 29 May 2018 - 30 June 2019.	Library		Fixed fee
<b>Total</b>	<b>2,025,808</b>	<b>2,121,553</b>	<b>Variance &lt; 5%</b>			

Contractors used for once-off project implementation						
DATAVOICE COMMUNICATIONS	53,143	53,143	Professional IT services - Electorate office rack reorganisation.	Information Technology	Once off (Project)	Fixed fee
<b>Total</b>	<b>53,143</b>	<b>53,143</b>	<b>Nil Variance</b>			

Temporary Staff (Labour Hire)						
INTER STAFFING SERVICES P/L	14,586	20,651	Temporary agency staff to fill short term absence in Assembly clerk's office.	LA Administration/Secretarial	Once off	0.20 FTE
INTER STAFFING SERVICES P/L	59,546	74,360	Temporary staff to backfill staff on leave in OD team.	Human Resources	Once off	0.50 FTE
INTER STAFFING SERVICES P/L	15,142	16,668	Temporary agency staff to backfill vacant positions in Finance & Risk team.	Accounting	Once off	0.21 FTE
INTER STAFFING SERVICES P/L	-	6,483	Temporary staff hired to cover a staff member was undertaking a professional development course.	Administration	Once off	0.08 FTE
HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	49,089	43,645	Temporary agency staff to support implementation of Asset Management System in Finance and Risk team.	Asset Management and Planning	Once off (Project)	0.42 FTE
BUXTON PRATT CONSULTING	-	17,843	Temporary Staff during Property Services unit restructure.	Electorate Properties Unit	Once off	0.33 FTE
HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	-	25,196	Temporary agency staff to support project implementation of Office 365 not forecasted.	Information Technology	Once off (Project)	0.08 FTE
CLARIUS GROUP LTD T/A IGNITE	21,533	31,098	Staff updating MP database (project work) in Library team.	Library	Once off (Project)	0.42 FTE
<b>Total</b>	<b>159,897</b>	<b>235,944</b>	<b>Variance due to additional staff required in quarter 4 of 2018-19 which was not anticipated.</b>			

Specialist Professional Services (Non-Contractors)						
FATS DIGITAL SERVICES PTY LTD	3,838	3,838	Conversion of old video broadcasts to MP4 format.	Information Management	Once off	Fixed fee
LORYAN STRANT CONSULTING	16,000	16,000	Professional IT services - Office 365 for email migration.	Information Technology	Once off	10 days
PROJECT X IT AND SECURITY	10,500	10,500	Professional IT services - Web application penetration testing.	Information Technology	Once off	2 days
139PRIME PTY LTD	3,720	720	Programming for AV rooms.	IT and Telecommunications	Once off	Fixed fee
NOVAWORKS GROUP PTY LTD	106,259	115,459	Professional IT services - Implementation of members module.	Information Technology	Once off (Project)	Fixed fee
THE TRUSTEE FOR LEVO DIGITAL UNIT TRUST	138,980	118,980	Professional IT services - Build milestone for website pilot (CMS).	Information Technology	Once off (Project)	Fixed fee
DATA RUNS DEEP PTY LTD	14,376	14,375	Professional IT services - Configure Google Analytics.	Information Technology	Once off (Project)	Fixed fee
NOVAWORKS GROUP PTY LTD	225,934	232,434	Hansard Progressive Publishing system (HPS)/Parliament Information Management system (PIMS) development.	Information Technology	Once off (Project)	Fixed fee
SPATIAL VISION INNOVATIONS PTY LTD	-	25,905	Digitisation of historic electoral boundaries.	Library	Once off (Project)	Fixed fee
OLIKKA	2,072	2,072	Library Management System project support.	Information Technology	Once off (Project)	Fixed fee
EMPOWER MASTERPAY T/A FUSIONS	41,263	41,263	Timefiler configuration to Empower implementation.	Information Technology	Once off (Project)	Fixed fee
INSIGHT ENTERPRISES AUSTRALIA PTY LTD- 10025	34,413	28,198	Professional IT services - Advanced Threat Protection implementation.	Information Technology	Once off (Project)	Fixed fee
LEVO DIGITAL PTY LIMITED	117,477	163,201	Professional IT services - Solution design, build & integration - education (springboard).	Information Technology	Once off (Project)	Fixed fee
TEAM AGENCIES PTY LTD	1,320	1,320	Professional IT services - Consulting for Noggin & Resource Central presentation.	Information Technology	Once off (Project)	1 day
SENSOR DYNAMICS PTY LTD	13,883	13,883	Development work in creating an automated FBT report for camera at the Parliament House gate.	Other	Once off (Project)	Fixed fee
Bugwolf	11,427	20,563	Professional IT Services - Monthly external testing of Beta Website.	Information Technology	Ongoing	1 day monthly service
VELRADA CAPITAL PTY LTD	-	9,425	Professional IT Services - Proof of concept for cloud solutions.	Information Technology	Once off (Project)	2 weeks - 25 Mar 19-9 Apr 19
<b>Total</b>	<b>741,461</b>	<b>818,134</b>	<b>Variance primarily due to contract variations for some projects.</b>			

Parliamentary Departments

Attachment 2 - Question 19 (2019-20 Consultants, Contractors, Temporary Staff & Specialist Professional Services)

Supplier	Actual costs for 2019-20 financial year	Service Received	Occupation Category	Once Off/Ongoing	Estimated Yearly FTE or Period of Service (2019-20)
<b>Consultants</b>					
CONVERGENCE DESIGN AUSTRALIA P/L	4,410	Development of cultural heritage strategy.	Planning	Once off	Fixed fee
M & T CONSULTING ENGINEERS PTY LTD	4,400	Preparation of Feasibility Report for Generator Reticulation Upgrade for Parliament House.	Analyst	Once off	Fixed fee
BLUEGRASS BROADCAST TECHNOLOGY PTY LTD	11,250	Audio Visual design services.	Planning	Once off	Fixed fee
KU CHILDREN'S SERVICES	13,870	Feasibility study for onsite childcare service.	Analyst	Once off	Fixed fee
<b>Total</b>	<b>33,930</b>				
<b>Contractors</b>					
UPFRONT LEADERSHIP	3,999	Leadership development.	Training	Once Off	Fixed fee
RAY PURDEY	29,167	Parliamentary Integrity Adviser services in accordance with terms and conditions approved by both Houses of Parliament.	Regulatory Governance and Compliance	Ongoing	Fixed fee
ARTS CENTRE MELBOURNE	10,000	Youth engagement project.	Communications, Marketing and Media	Once off	Fixed fee
BROTHERHOOD OF ST LAURENCE	13,712	Youth associate working on youth engagement projects.	Communications, Marketing and Media	Once off	Two days a week on average over a five month period
THE FOUNDATION FOR YOUNG AUSTRALIANS	25,000	Youth engagement program.	Communications, Marketing and Media	Once off	Fixed fee
EASTERN COMMUNITY LEGAL CENTRE INC	24,825	Community engagement program with community advisory panel.	Communications, Marketing and Media	Once off	Fixed fee
SLADE MEDIA HOUSE	1,500	Comperer for community events.	Communications, Marketing and Media	Once off	Fixed fee
DEXIS PTY LTD	4,150	Development of an MOU in relation to the treatment of annual depreciation on Parliament House and the precinct.	Accounting, Regulatory Governance and Compliance	Once off	Fixed fee
DEXIS PTY LTD	15,150	2019-20 Business Planning for Legislative Council.	Planning	Once off	Fixed fee
DEXIS PTY LTD	6,100	2020-21 Business Planning for Legislative Assembly.	Planning	Once off	Fixed fee
DEXIS PTY LTD	37,300	2019-20 Business Planning for Department of Parliamentary Services (Service Model Review and KPIs).	Planning	Once off	Fixed fee
NATIONAL ETHNIC AND MULTICULTURAL BROADCASTERS COUNCIL	3,000	Development of material to promote a committee inquiry to multicultural and diverse communities.	Communications, Marketing and Media	Once Off	Fixed fee
CARFI	1,725	Support services for vulnerable witnesses appearing before a parliamentary committee inquiry.	Occupational Health and Safety	Once Off	Fixed fee
ANIC BUSINESS SERVICES	32,500	Support services to Parliament Audit Committee from independent member.	Regulatory Governance and Compliance	Ongoing	FY 2019-20
PRICEWATERHOUSE COOPERS	159,032	Internal audit, assurance and review services.	Accounting, Auditing, Regulatory Governance and Compliance	Ongoing	Fixed fee
AUDIO VISUAL IMAGE NATION PTY LTD	4,400	Broadcast system maintenance.	IT and Telecommunications	Once off	Fixed fee
DIGISTOR PTY LTD	4,465	Broadcast system maintenance.	IT and Telecommunications	Once Off	Fixed fee
INSIGHT SYSTEMS GROUP PTY LTD	1,225	Hansard & Broadcasting system maintenance.	IT and Telecommunications	Once Off	Maintenance and support
SCOTT CAMPBELL	37,923	Technical support for audio visual services and Committee Room build.	IT and Telecommunications	Once Off	Fixed fee
CARFI	23,480	HR Counselling services.	Occupational Health and Safety	Ongoing	Fee for service
ACCENTURE AUSTRALIA PTY LTD	84,873	Oracle ERP support service fee.	Information Technology	Ongoing contract	June 2019-May 2020
DATA RUNS DEEP PTY LTD	8,550	Content Freshness Dashboard Support.	Information Technology	Once off	July 2019-August 2019
INSIGHT ENTERPRISES AUSTRALIA PTY LTD	12,800	SharePoint Support services.	Information Technology	Ongoing contract	Maintenance and support
INTERACTIVE PTY LTD	5,084	Professional Premium support for hardware.	Information Technology	Ongoing contract	July 2019-June 2020
IVANTI UK LTD	35,000	Professional IT services- Technical relationship for heat.	Information Technology	Ongoing contract	July 2019-June 2020
NTT AUSTRALIA PTY LTD	266,217	Professional IT services- Network security engineer.	IT and Telecommunications	Contract	Nov 2019-June 2020
OLIKKA	312,139	Professional IT Services- SCCM and IDAM support.	Information Technology	Ongoing contract	July 2019-June 2020
PERFEKT PTY LTD	10,800	Professional IT services- Commvault health check.	Information Technology	Once off	Jun-20
PRIMEQ PTY. LTD	4,200	Professional IT services- Change request for implementation of a module in Oracle.	Information Technology	Once off	Fixed fee
RED ROCK CONSULTING	7,600	Professional IT Services- Oracle E-Business Suite support.	Information Technology	Ongoing contract	Maintenance and support
VERTIV (AUSTRALIA) PTY LTD	19,820	Professional IT services- 3 years maintenance contract.	Information Technology	Ongoing contract	Maintenance and support
IPI CONSULTING	114,400	Providing analysis, research and then the drafting of sections for the budget estimates report and financial and performance outcomes report.	Analyst	Once Off	Fixed fee

Parliamentary Departments

Attachment 2 - Question 19 (2019-20 Consultants, Contractors, Temporary Staff & Specialist Professional Services)

Supplier	Actual costs for 2019-20 financial year	Service Received	Occupation Category	Once Off/Ongoing	Estimated Yearly FTE or Period of Service (2019-20)
JEREMY GANS	125,470	Specialist human rights advisory services to scrutinise bills and regulations introduced in Parliament.	Legal	Ongoing	Fee for service
NOVAWORKS GROUP PTY LTD	24,000	Broadcast system maintenance.	IT and Telecommunications	Once off	Fixed fee
LANEC SERVICES PTY LTD	15,048	Cabling for IPTV - Minister Wing.	IT and Telecommunications	Once off	Fixed fee
NATIONAL PARKING CONSULTANTS	9,000	Provide a Car Park Rate & Market valuation reports for 2020 FBT.	Accounting	Once off	Fixed fee
AMANDA ADDAMS AUCTIONS PTY LTD	3,118	Interim valuation of Heritage Collection 2017-2019 & heritage assets valuation for 2019-20.	Accounting	Once off	Fixed fee
BDO EAST COAST PARTNERSHIP	25,000	Accounting services in relation to property leases (AASB 16).	Accounting	Ongoing	Fixed fee
D & D TAXATION CONSULTING	12,050	Review and lodgement of 2020 FBT Return.	Accounting	Ongoing	Fixed fee
ACCENTURE AUSTRALIA PTY LTD	10,051	Oracle E-Business Suite Support.	Information Technology	Ongoing	Maintenance and support
ALLEN & CLARKE CONSULTING PTY LTD	271,475	Performance Audit of VAGO.	Accounting, Auditing, Regulatory Governance and Compliance	Once off	Fixed fee
WILSON SECURITY PTY LTD	1,267,929	Contracted security services.	Security Services	Ongoing	12 x permanent security guards and 6 x casual security guards for non-sitting and sitting weeks, after hours functions & events and adhoc buildings & grounds works requiring security.
<b>Total</b>	<b>3,083,276</b>				

Temporary Staff (Labour Hire)					
HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	189,236	Professional IT Services- Implementation of O365 project.	Information Technology	Once off (Project)	July 2019-Mar 2020
INTER STAFFING SERVICES P/L	27,485	Temporary Administrative support for DPS Executive team.	Administration	Once Off	0.25 FTE
INTER STAFFING SERVICES P/L Total	112,025	Temporary staff for payroll support and learning systems development.	Human Resources	Once Off	1.25 FTE
PAYROLL TALENT PTY LTD Total	37,476	Payroll Support.	Human Resources	Once Off	0.40 FTE
HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	58,715	Maintenance administrator - providing additional administrative assistance to the Buildings and Grounds unit.	Trades and Services	Ongoing works	0.50 FTE
INTER STAFFING SERVICES P/L	54,751	Project officer - providing additional project administrative and coordination assistance to the Buildings and Grounds Projects team.	Trades and Services	Ongoing contract	0.42 FTE
MPC MECHANICAL POWER CONTROL	15,015	Electrical maintenance officer.	Trades and Services	Completed	Maintenance and support
BUXTON PRATT CONSULTING	147,665	Temporary staff to backfill during unit restructure and parental leave in the Properties unit.	Trades and Services	Once Off	1.75 FTE
INTER STAFFING SERVICES P/L	3,293	Temporary staff hired to cover a staff member who was undertaking a professional development course in the Committee Services Office.	Administration	Once Off	0.04 FTE
HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LTD	45,187	Temporary staff for project work and to backfill vacant position in Finance and Risk unit.	Accounting	Once Off	0.67 FTE
<b>Total</b>	<b>690,847</b>				

Specialist Professional Services (Non-Contractors)					
DATACOM INFORMATION TECHNOLOGIES PTY LTD	2,710	Digitisation services.	Information Management	Once off (Project)	Fixed fee
RED ROCK CONSULTING	82,800	Oracle PBCS implementation.	Information Technology	Once off (Project)	Fixed fee
ACCENTURE AUSTRALIA PTY LTD	2,850	Oracle upgrade related to implementation of VIRTIPS.	Information Technology	Once off (Project)	Fixed fee
EMPOWER MASTERPAY T/A FUSIONS	24,841	Time and Attendance software and payroll project.	Information Technology	Once off (Project)	0.15 FTE
GLOBAL VISION MEDIA PTY LTD	2,885	HR Systems.	Information Technology	Once off (Project)	Fixed fee
BLISS MEDIA PTY LTD	9,785	ANZACATT site upgrades.	Information Technology	Once off (Project)	Aug 2019-May 2020
DATA#3 LIMITED	52,074	O365 email migration.	Information Technology	Once off (Project)	June 2019-May 2020
EMPIRED LIMITED	648,395	Professional IT services for new parliament website.	Information Technology	Once off (Project)	July 2019-June 2020
EPISEVER INC	64,541	Professional IT services - POV solution review and new website.	Information Technology	Once off (Project)	Jul-19
NOGGIN PTY LTD	44,300	Professional IT services - Security upgrades.	Information Technology	Once off (Project)	Sep 2019-Feb 2020
NOVAWORKS GROUP PTY LTD	309,675	Professional IT services - Parliamentary Information Management System Module.	Information Technology	Once off (Project)	Fixed fee
SPRINGWOOD SYSTEMS PTY LTD	133,215	Professional IT Services - O365 email account for ANZACATT.	Information Technology	Once off (Project)	2 days a week. July 2019-June 2020
SYSCARE IT SOLUTIONS PTY LTD	222,722	Professional IT Services - O365 email account for ANZACATT.	Information Technology	Once off (Project)	3 days a week. July 2019-June 2020
THOMAS DURVEA LOGICALIS PTY LTD	14,016	Professional IT Services - Deployment services Ivanti.	Information Technology	Once off (Project)	1 day a week
IPSEC PTY LTD	86,027	Professional IT Services - Implementation of SIEM.	Information Technology	Once off (Project)	July 2019-June 2020
<b>Total</b>	<b>1,700,836</b>				<b>78 of 78</b>

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