



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**  
For the quarter ending in: **March**  
Financial Year: **23/24**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	March
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	841.39
EO administration & stationery expense	672.97
ICT & telecommunications expense	493.14
Postage expense	2,364.21
Advertising, printing & communication expense	12,735.05
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>17,106.76</b>

Taken as Certified