



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Richards - Cranbourne
For the quarter ending in:	September
Financial Year:	24/25

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	3,531.25
EO facilities, maintenance & cleaning expense	741.87
EO administration & stationery expense	14,012.36
ICT & telecommunications expense	1,386.41
Postage expense	940.68
Advertising, printing & communication expense	10,017.52
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	30,630.09

Taken as Certified