



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Wight - Tarneit
For the quarter ending in:	September
Financial Year:	24/25

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	10,259.46
EO facilities, maintenance & cleaning expense	942.50
EO administration & stationery expense	548.86
ICT & telecommunications expense	1,579.92
Postage expense	1,363.64
Advertising, printing & communication expense	4,357.01
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	19,051.39

Note : Reported YTD Actual Expenditure of \$19,051.39 includes an over charge of \$2,037 for FY24/25 Q1 relating to salary costs. This overcharge will be adjusted and credited back in FY24/25 Q2 report.

Certified by Member