



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Blandthorn - Western Metro/Pascoe Vale**
For the quarter ending in: **September**
Financial Year: **24/25**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	720.00
EO administration & stationery expense	-
ICT & telecommunications expense	381.16
Postage expense	4,295.70
Advertising, printing & communication expense	6,140.22
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	11,537.08

Note : Reported YTD Actual Expenditure of \$11,537.08 includes an over charge of \$2,147.50 for FY24/25 Q1 relating to postage expenses. This overcharge will be adjusted and credited back in FY24/25 Q2 Report.

Certified by Member