



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	McIntosh - Eastern Vic
For the quarter ending in:	September
Financial Year:	24/25

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	24,877.06
EO facilities, maintenance & cleaning expense	668.19
EO administration & stationery expense	59.45
ICT & telecommunications expense	418.79
Postage expense	-
Advertising, printing & communication expense	5,148.24
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>31,171.73</b>

Note : Reported YTD Actual Expenditure of \$24,877.06 includes an over charge of \$2,167.37 for FY24/25 Q1 relating to salary costs. This overcharge will be adjusted and credited back in FY24/25 Q2 report.

Certified by Member