

Priority Transfer for major redevelopment Relocation Application

Victorian
housing register

The Victorian Government is committed to better meeting the housing needs of Victorians. That's why we are planning to redevelop ageing public housing estates into vibrant, better connected neighbourhoods where people can live in housing that is safe and secure, and meets modern standards.

We will need to move tenants on these estates as part of the redevelopment process. We will work closely with residents during all stages of the process to ensure they have time to consider their housing options.

This priority transfer relocation application is for tenants who will need to move out of their existing housing due to the redevelopment of the site.

Our local housing team will work closely with you to provide support and respond to your questions about the relocation.

Section A – About you and your household

Your tenancy details

Tenant name(s)	[REDACTED]
Tenancy address	[REDACTED]
Phone number(s)	[REDACTED]
Service ID	[REDACTED]

current App - [REDACTED]

OFFICE USE ONLY	Date received / /	Received by	Date registered / /
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A PARTNERSHIP BETWEEN THE VICTORIAN GOVERNMENT AND COMMUNITY HOUSING ORGANISATIONS

According to our records the following people live at your property. Please confirm if this information is correct for each household member by ticking the box. If this information is incorrect please tick NO and place the new information in Table B

TABLE A – Information about the current household

Household member details				
Full name	Date of birth	Gender	Relationship to tenant	Information correct?
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Do you own or part-own any real estate?

Yes No

If you own real estate, we will need a letter from an approved valuer or solicitor stating your property's market value and your equity in it. If you part-own the property, we need information that details your share. If the property is held in trust, we need a letter from the executor of the estate.

Please list any additional people who are living with you or correct information about a current household member listed in Table A.

If you are paying market rent, please list details of your income and assets in Table B. (This will allow your rent to be correctly assessed)

Please provide the gross (before tax) incomes of each additional person that you list. Every source of income must be listed, including pensions, family allowance payments, child maintenance, compensation, savings, investments, assets, real estate and property.

TABLE B – Updated Information / Additional Household Members / Market Renters

Household member details				Gross Weekly income		Savings / Investments	
Full name	Date of birth	Gender	Relationship to tenant	Income type	Weekly amount (before tax)	Asset type	Amount
					\$		
					\$		
					\$		

We need documents confirming each type of income received and asset held by each additional household member. If they are in receipt of Centrelink please contact the local office for a Centrelink Confirmation eServices form.

Section B-- Tell us where you want to live

The full list of preferred areas is available in the *Victorian Housing Register Areas* document which can be found on the website housing.vic.gov.au. Or you may contact your local office to discuss where you would like to live.

You can choose up to five preferred areas where you would like to be relocated to:

The local housing team will look in all of these areas for a property that would suit your needs.

First	
Second	
Third	
Fourth	
Fifth	

Section C- Special Accommodation Requirements

If you or anyone who will live with may need:

- Housing in a particular area so you can access specialist treatment, care or education.
- A particular type of housing due to limited mobility or a medical or mental health condition (for example, without stairs, or low density).
- Disability modifications to be installed in the property (for example, grab rails, lever taps).

If you tick any of the boxes above, you may need to complete an *Application for special accommodation requirements*. You can get this form from our office.

It is the intention of the Director of Housing as landlord, to take possession of the whole of the property at [redacted] in order that the property can be redeveloped.

The Department will work with you to better understand your housing needs. Once we have agreed on the type of home and location that is appropriate, we will provide you with a number of different options to choose from. This may be returning to the estate upon completion of the redevelopment, to other public housing or establishing alternative accommodation options where possible.

Your public housing status will be maintained for the period of the redevelopment, even if you move temporarily to accommodation that is not managed by the Department.

If you require support to move out of the current property, the department will work with existing support providers to seek available arrangements in the new area.

We will consider your need to be located near family or supports or closer to public transport and facilities where possible.

Where you prefer to relocate to other suitable accommodation on a permanent basis, you will not be provided with the opportunity to 'move back'.

Move Out

I acknowledge that the Department will pay, or reimburse me for certain costs associated with the relocation. These include:

- Removal costs, if incurred in accordance with the departmental relocation policy
- Reconnection fees for gas, electricity, telephone and internet (where a telephone and internet was previously connected)
- Mail redirection for up to six months.

I also acknowledge that if I am temporarily relocated, the property rent will match the rental payable for the property I am being relocated from until I move back. If the property that I am permanently relocated to is not public housing, the property rent will match the rental payable for the property I am being relocated from for a period of six months.

Move Back

I acknowledge that:

- I will be given the option to return to the redeveloped estate if there is an available dwelling that meets my needs in accordance with the 'Matching Clients with Housing Size Guidelines'
- I will be notified by the Department in writing that the redevelopment is expected to be completed within three months
- I will have 28 days from receiving the notice referred to in the previous dot point in which to advise the Department in writing whether I wish to move back to a redeveloped property
- If I do not advise the Department within the time referred to in the previous dot point, it will be deemed that I do not wish to move back

I understand that if the redeveloped site is not public housing, the Department will negotiate with community housing organisation to allow eligible tenants to move back.

I declare that all the information requested in this application for relocation has been provided, and is true and correct.

I understand that as the tenant I have sole responsibility within my household to respond to the Department on all matters about this form, including offers of accommodation.

I acknowledge that I must advise the Department if my circumstances change, and update the department with any details that are relevant to my relocation form.

If you wilfully give information that is untrue in any particular in this application, you may be liable to penalties under section 40 of the Housing Act 1983 (VIC).

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Print full name of tenant applicant/s Signature of tenant/s Date