2015-16 Budget Estimates Hearing

Wednesday 20th May 2015 -4:00PM – 5.00PM

- Department of Legislative Council

- Department of Legislative Assembly

- Parliamentary Investigatory Committees

- Department of Parliamentary Services

2015-16 Parliamentary Appropriations

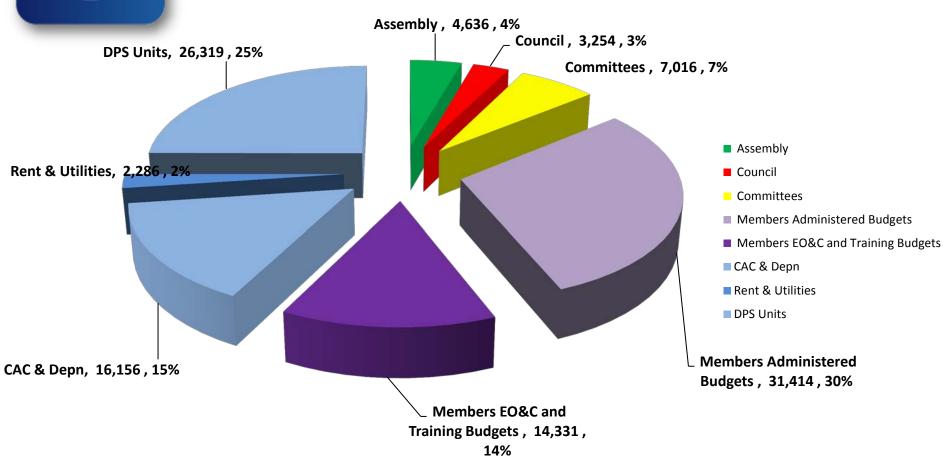| Parliament (Excluding VAGO)	2014-15 Budget	2015-16 Budget
Annual Appropriations • Operating Revenue • CAC and Depreciation Total	$84.2m $16.2m $100.4m	$84.7m $16.9m $101.6m
Special Appropriations	$38.0m	$38.7m
Total Appropriations	$138.4m	$140.4m

Key Funding Changes

- 2014-15
  - $5M for security of Parliament House – Parliament's prior year surplus
  - $1.5M for 2014 election related costs – Treasurer's advance
  - $241K for Parliamentary Advisor funding - Treasurer's advance
- 2015-16
  - GED reduction – ($2.3M)
  - Security Upgrade - $0.469M
  - Council Committees – $0.291M
  - MP EO&C budget changes due to voter count increase - $0.254M

Parliament Output Budget Breakdown 2014-15

Assembly , 4,636 , 4%

Council , 3,254 , 3%

Committees , 7,016 , 7%

DPS Units, 26,319 , 25%

Rent & Utilities, 2,286 , 2%

CAC & Depn, 16,156 , 15%

Members Administered Budgets , 31,414 , 30%

Members EO&C and Training Budgets , 14,331 , 14%

Legend:
- Assembly
- Council
- Committees
- Members Administered Budgets
- Members EO&C and Training Budgets
- CAC & Depn
- Rent & Utilities
- DPS Units

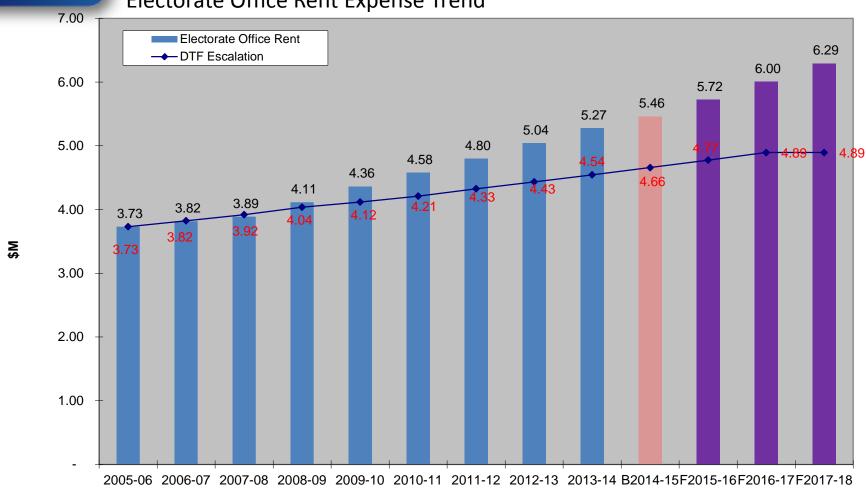Note: 62% of DPS operating funding direct to MP's

Parliament Budget pressures 2015-16

- ## Impact of Electoral Boundary changes
  - Relocation of Electorate Offices (10 in 2015-16 for $1.335m)
  - Decommission of Offices and exit from existing leases (6 for $210K)
  - Transition of offices (swapped office relocation costs 9 for $90K)

- ## General Efficiency Dividend cuts 2015-16 onwards
  - Develop strategies to manage potential budget cuts ($2.3M in 2015-16 and $3.1M in future years)

- ## Increased operating costs
  - EO rentals (avg increase 4.8%)
  - Precinct rental (avg increase 7.6%)
  - EO salaries (avg increase 3%)
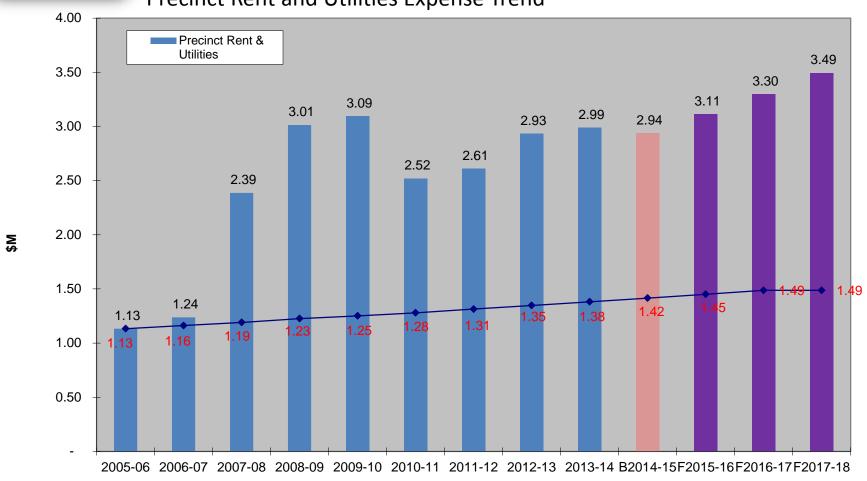 - IT licences and data communication costs (avg increase 3.2%)

Electorate Office Rent Expense Trend

Funding Pressures - Precinct Rent and Utilities
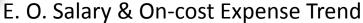
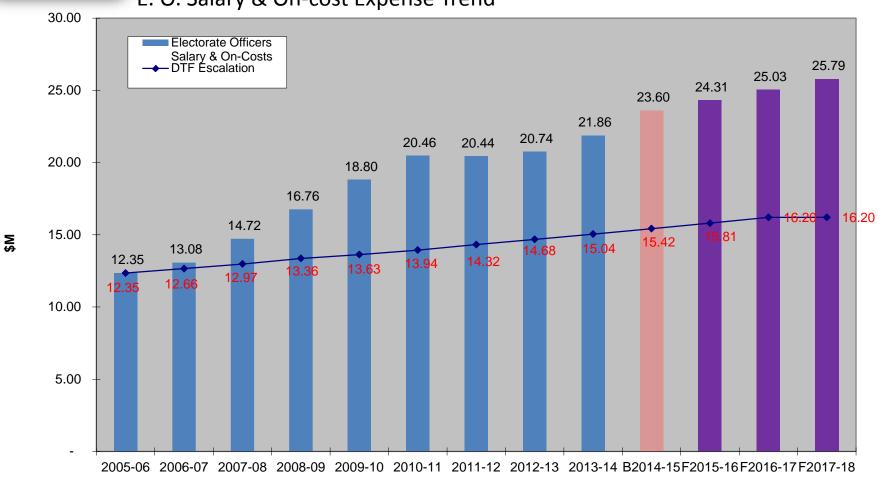## Precinct Rent and Utilities Expense Trend

IT Leasing & Data Comms. Expense Trend

Year	IT Leasing & Licensing and Comms Data ($M)	DTF Escalation (Adjusted to Additional Funding) ($M)
2005-06	3.43	3.43
2006-07	2.94	3.52
2007-08	4.56	4.58
2008-09	5.10	4.69
2009-10	4.79	4.78
2010-11	5.10	4.89
2011-12	5.10	5.03
2012-13	5.26	5.15
2013-14	4.81	5.28
B2014-15	5.67	5.41
F2015-16	5.85	5.55
F2016-17	6.04	5.69
F2017-18	6.23	5.69

Funding Pressures - E. O. Salary & On-cost

E. O. Salary & On-cost Expense Trend

Parliament Key Achievements 2014-15

- Managed the 2014 Election
  - Separation of 94 electorate officers and 40 Members of Parliament* and payment of entitlements at total cost of $1.846m
  - Undertake 85 electorate office audits and related administrative and IT actions
    - 44 outgoing MP audits (24 MPs retired, 12 MPs defeated and 8 other transitions
    - 41 incoming MP audits (36 new MPs and 5 other transitions)
    - 897 man-hours
  - Induct and orientate 109 electorate officers and 40 Members of Parliament*
- Implemented change in electoral boundaries –
  - relocated six electorate offices and developed a prioritised electorate office relocation program utilising temporary accommodation at 55 St Andrews Place for 6 Members and their staff
- Opening of the 58th Parliament

*includes movements between LA and LC

Parliament Key Achievements 2014-15 (cont'd)

- Launched the inaugural Parliament of Victoria Community Engagement Strategy 2015-18
  - Provided better access to parliamentary information to the public through social media, the enhanced tabled documents database, and better use of our website
  - Establish Parliament of Victoria news service
- Thirty-three new interns assigned to members in 2015
- Staged the 28th YMCA Youth Parliament (over 20 teams participated)
- Staged the 2015 Open Day (over 4,000 in attendance) and 2014 Melbourne Open House (over 2,300 provided with guided tours)
- Staged the second Public Sector seminar for Public Servants on Parliamentary processes (May 2014 and next one booked for May 2015)

Service Delivery Improvements 2014-15

- Continue to develop the LC Practices and Procedures Manual
- Deliver lunch and learn sessions to support member education
- Manage and implement changes to joint investigatory committees for 58th Parliament
- Implement procedural changes within the Chambers to meet 58th Parliament requirements
- Entered into partnership agreement with the Fiji Parliament as part of our strategy to support pacific jurisdictions
- Continue our support and engagement with Nauru and Tuvalu Parliaments (Parliamentary Partnerships)
- Hosted a CPA workshop for international delegates on parliamentary ethics
- Implement a web-streaming service with in-house production resulting in improved quality and lower costs

Service Delivery Improvements 2014-15

- Implemented a search engine with improved functionality for on-line Hansard services and upgraded computer storage capacity for video on demand
- Produced 29 broadcast items
- 1 million items digitised reducing hard copy and freeing up space in PH
- Opening of the Deakin Gallery 1st floor Library
- Improved access for members to information including regional radio clips and on-line media news
- Installed video-conferencing for Committees
- Redeveloped and launched intranet – "Billy"
- IT service desk upgrade to more effectively register, monitor, resolve and report on IT requests
- Desktop computer upgrades for electorate offices
- Implemented a messaging system for Whips compatible with smartphones, tablets and computers
- Parliament House Disaster Recovery Plan Project commenced for completion first quarter 2015-16
- Implemented recommendations from Buildings and Grounds Unit and Security and Property Unit Services review

Parliamentary Precinct Program (PPP)

PPP is a 20 year plan for all capital works addressing:

- Heritage restoration and waterproofing,
- Occupational Health & Safety,
- Disability access, and
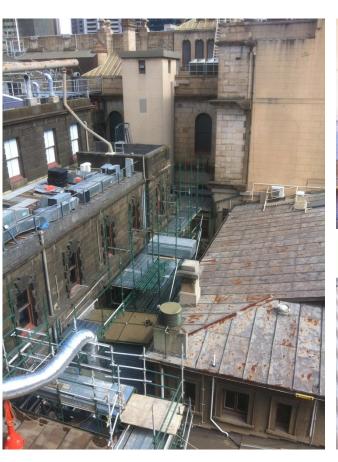- Improvements to building function

2014-15 works have included:

- Stone restoration stage 7 – North West Refreshments Wing and Press Rooms
- Lighting Upgrades
- Ground Floor Members Accommodation Refurbishment
- Ground Floor Amenities Upgrade and DDA compliance

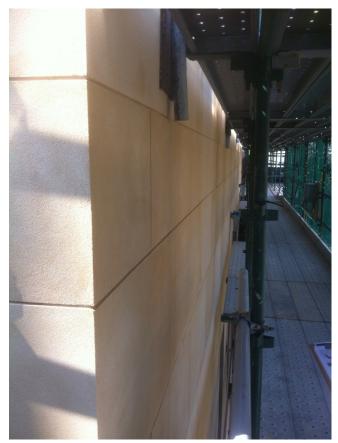Major future focus is to improve accommodation OH&S standards

- Restoration of stonework along the north west walls of the Refreshments Wing and the Press Rooms
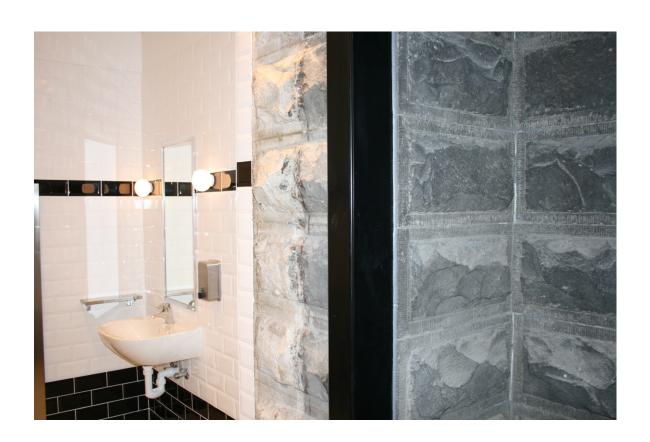
Ground Floor Amenities Upgrade

Refurbishments were undertaken to male and female toilets on the ground floor of Parliament House, a shower, the first aid room and the ambulant bathroom, so as to comply with DDA.
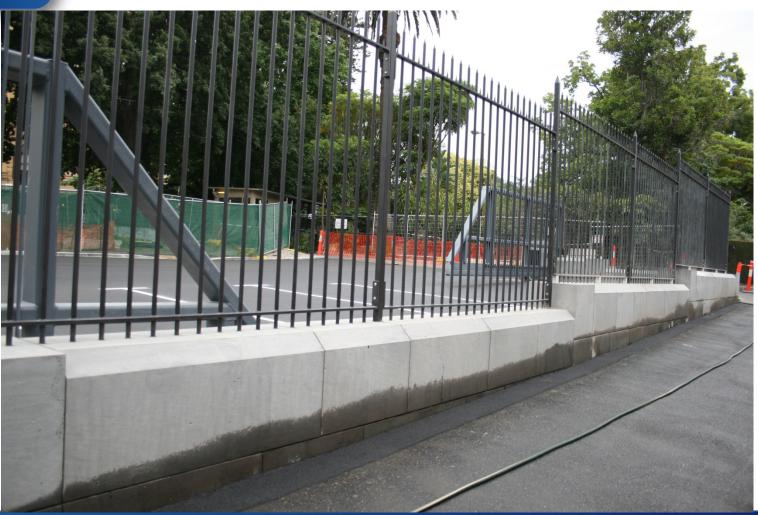
Security Upgrade at Parliament House

- Established Security Management Board and implemented security upgrade at Parliament House
  - rekey of building
  - new front search
  - south search
  - PSO control room and
  - car park redesign

Security Upgrade at Parliament House

New security fence MacArthur Street

Security Upgrade at Parliament House

New rear entrance with improved screening and access controls

Key Strategic Priorities for 2015-16

- Service Delivery
  - Relocation of electorate offices impacted by the redistribution of the electoral boundaries or prioritised for relocation post election.
  - Continue offering professional development sessions for Members and their staff
  - Induct Chairs and members to Legislative Council Standing Committees
  - Continue developments on the Legislative Council Practice and Procedure Manual and other information management resources (such as questions database, tabled documents database, digitised Votes etc)
  - Update procedural resources (LAPRAC and Speaker's rulings) particularly to capture precedents in the House in 2014, and sessional order changes in 2015
- Community Engagement
  - Continue to improve the accessibility if Parliament to regional and rural communities, all age groups and diverse cultural and linguistic communities.
  - Ensure practices for community engagement are contemporary , engaging and relevant to target audience.
  - Implement and deliver targets included in the Community Engagement Strategy 2015-18
- Victoria in the broader community of Parliaments
  - Position Victoria as a respected partner and recognised through leader in the Australian, Pacific and International community of Parliaments.
  - Continue our work to deliver capacity building to Fiji Parliament (funded by DFAT and CDI)
  - Continue our support to Tuvalu and Nauru Parliaments (through Pacific Partnerships Program)
- Security
  - Assess security risk and monitor and improve systems and culture which provide for the security of members, staff, visitors and Parliament's physical infrastructure, whilst maintaining public accessibility.
  - Create public, private separation at Parliament House through visitor management and further infrastructure improvements
  - Improve security awareness on the Parliamentary Precinct and at Electorate Offices
  - Finalise a Parliament House Disaster Recovery Plan and communicate to key stakeholders

Key Strategic Priorities for 2015-16

- **Funding of Parliament**
  - Continue to advocate for financial arrangements that ensure Parliament is funded appropriately as an independent entity under the principle of the separation of powers.
  - Establish appropriate structure and processes to demonstrate the effective and efficient use of Parliament's resources
  - Finalise and implement a Resource Management Strategy to ensure Parliament's overall capability is consistent with the anticipated demands.

- **Our People**
  - Negotiate a new Parliamentary Officer EBA
  - Ensure that governance arrangements strengthen the ability of Parliament to plan for and respond to the needs of members and the public most effectively

- **Built Environment**
  - Continue capital works to ensure the suitability of developments within and adjacent to the Parliamentary Precinct
  - Establish a long term vision for the electorate offices and review policies covering the location, design and fit-out of electorate offices to assist members in servicing their electorates
  - Improve precinct accommodation to comply with OH&S & DDA standards

- **Information Technology**
  - Finalise and implement the ICT Strategy to provide greater mobility, more integrated ICT services and more reliable and contemporary IT infrastructure
  - Identify a suitable IT DR off site
  - Rationalise internal information management and corporate services systems (such as Library, HRIS, Finance) to achieve efficiencies, reduce costs where possible and reduce reliance on bespoke systems that have proved unreliable
  - Refresh desk top printers at all electorate offices