



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Southwick - Caulfield**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	892.94
EO facilities, maintenance & cleaning expense	2,161.66
EO administration & stationery expense	469.00
ICT & telecommunications expense	2,025.67
Postage expense	2,891.48
Advertising, printing & communication expense	18,821.49
Professional development expense	-
Other expenses	85.50
Travel & Accomodation	-
<b>Total</b>	<b>27,347.74</b>