



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Melhem - Western Metro**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	9,719.80
EO facilities, maintenance & cleaning expense	5,733.23
EO administration & stationery expense	751.71
ICT & telecommunications expense	584.44
Postage expense	104.55
Advertising, printing & communication expense	2,265.88
Professional development expense	-
Other expenses	69.14
Travel & Accomodation	-
<b>Total</b>	<b>19,228.75</b>