



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Donnellan - Narre Warren North**
For the quarter ending in: **December**
Financial Year: **21/22**

Quarterly Expense Breakdown

| Expenditure Category | Quarterly Actual Expenditure (\$) |
|---|-----------------------------------|
| | Financial Year 21/22 |
| | December |
| Additional EO salaries, on-costs & staff related expenses | 2,260.28 |
| EO facilities, maintenance & cleaning expense | 240.82 |
| EO administration & stationery expense | 151.54 |
| ICT & telecommunications expense | 781.24 |
| Postage expense | 3,811.09 |
| Advertising, printing & communication expense | 8,566.53 |
| Professional development expense | - |
| Other expenses | - |
| Travel & Accomodation | - |
| Total | 15,811.50 |