



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Burgess - Hastings**  
For the quarter ending in: **December**  
Financial Year: **21/22**

## Quarterly Expense Breakdown

| Expenditure Category                                      | Quarterly Actual Expenditure (\$) |
|---|-----------------------------------|
|   | Financial Year 21/22              |
|   | December                          |
| Additional EO salaries, on-costs & staff related expenses | 19,227.19                         |
| EO facilities, maintenance & cleaning expense             | 830.00                            |
| EO administration & stationery expense                    | 2,067.24                          |
| ICT & telecommunications expense                          | 3,401.15                          |
| Postage expense   | 883.82                            |
| Advertising, printing & communication expense             | 4,930.44                          |
| Professional development expense                          | -                                 |
| Other expenses  | 1,594.45                          |
| Travel & Accomodation                                     | -                                 |
| <b>Total</b>  | <b>32,934.29</b>                  |