



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Donnellan - Narre Warren North**
For the quarter ending in: **September**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	September
Additional EO salaries, on-costs & staff related expenses	1,075.46
EO facilities, maintenance & cleaning expense	80.00
EO administration & stationery expense	271.12
ICT & telecommunications expense	614.90
Postage expense	1,793.42
Advertising, printing & communication expense	8,569.90
Professional development expense	-
Other expenses	6.38
Travel & Accomodation	-
Total	12,411.18