



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Hayes - Southern Metro**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	752.96
EO administration & stationery expense	1,844.38
ICT & telecommunications expense	1,224.25
Postage expense	-
Advertising, printing & communication expense	164.30
Professional development expense	967.50
Other expenses	-
Travel & Accomodation	-
Total	4,953.39